



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**DR B R AMBEDKAR GOVT COLLEGE, JAGDISHPURA,
KAITHAL**

DR. B.R. AMBEDKAR GOVT. COLLEGE, JAGDISHPURA, KAITHAL
136027

<https://highereduhry.com/index.php/colleges?cid=137>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Dr B. R. Ambedkar Govt. College, Jagdishpura, Kaithal was established in 2007 by Department of Higher Education, Haryana primarily to cater to the educational needs of this predominantly rural area. It is approximately 5KM from District Kaithal on Kaithal-Ambala Road. The establishment of this college proved to be a boon for this area. Ever since its inception, the college has not looked back and making significant strides, has developed into a multi-faculty institution, imparting education in Math and Commerce at Post-graduate level and in Science, Commerce and Professional streams at Under-graduate level. This is only college in Haryana providing professional degrees to the students as per requirement of current employment opportunities in Private and Public sector.

The college is a co-educational institution affiliated with Kurukshetra University, Kurukshetra(Haryana).

The college is proud of its imposing infrastructure and an environment conducive to learning. It has a spacious building surrounded by lush green lawns and playgrounds. The building consists of well maintained class rooms, well equipped labs (Physics, Chemistry, Computer, Mass Comm, Zoology, Botany and Tourism) a spacious library, a seminar hall, a big canteen, new and modern girls' common room besides computerized office. The campus is spread over about Twelve acres of land catering to the educational needs and overall development of its students.

The college started its journey with a Noble mission to lift and up-lift the marginalized sections of the society. While it primarily concentrated on reaching the un-rich section in remote areas, It also aims at inculcating value education to a great extent. On the one hand we want to impart formal education having thrust area is self employment on the other hand we make sincere endeavor to impart holistic education and strive to achieve its goals as guided by its vision and mission statements.

Vision

To impart Qualitative, Value-based and Employable education at affordable cost to all sections of the society and to make the college a *“Total Quality Zone”*.

Mission

1. To pursue and disseminate knowledge with commitment to all sections of society.
2. To create and provide opportunities for the overall development of students that can transform the society too..
3. To work towards optimum and meaningful utilization of human, infrastructural and financial resources.
4. To encourage self-evaluation, accountability and indigenous culture amongst the faculty members and students.
5. To foster the realization of social responsibilities and citizenship role amongst students.
6. To educate the girls of this rural area at a very low cost and in a very dignified and secure atmosphere.
7. To revive high ideal of student-teacher relationship so as to inspire the youth to have yearning for

acquiring knowledge and professional skills.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Co-educational college fulfilling educational need of rural area students at very low cost.
- Focus on moral ethics, discipline and self growth of the students
- Keeping up the motto of the college “To Grow in Wisdom” through various activities Highly qualified and experienced faculty members
- Green and clean campus
- Active units of NSS, Women cell, Red Ribbon Club, and cultural activities Excellent sports facilities
- Scholarship facility for needy and meritorious students Transparent and efficient working through use of ICT/Technology Well equipped automated library
- Eco-Friendly Campus

Institutional Weakness

- Faculty members need to apply for research projects.and can not act research guide.
- Need to strengthen Alumni network and its activities.
- Involvement of all faculty members in ICT based teaching.
- Need to strengthen outreach and extension activities.
- Industry linkages need to be explored.
- Placement cell should be autonomous
- Coaching for competitive examinations need to be introduced.

Institutional Opportunity

- Introduction of CBCS
- Tapping sports talent of the students by introduction of more sports related courses.
- To provide maker spaces to the budding entrepreneurs.
- To empower and spread awareness among local community by imparting social, economic and financial literacy.

Institutional Challenge

- Orientation of faculty towards web-based working environment
- Financial self-sufficiency.
strength of certain traditional courses.
- To improve the non-teaching staff position in the college.
- To create a good research environment in the college.
- To increase the student strength in the college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is running with the vision to impart qualitative, value based and employable education at affordable cost to all the sections of the society to make the college a total quality zone. The various committees of the college work through well planned academic calendar framed in the beginning of the session and approved by IQAC of the College. In the last five years, the college has added its two new courses M.Sc(Mathematics) and M.Com on the demand of alumni and local community. Faculty members of the college participate in various bodies of Kurukshetra University, Kurukshetra from time to time such as paper-setting and evaluation work. The college is running only Professional courses at UG level, Alongwith studies, college organizes a number of programmes on gender sensitization, Human values, Social Issues and National Festivals like Independence Day, Republic Day, Ekta Divas, Gandhi Jayanti, Voter's Day, Teachers Day etc. The students also study compulsory subjects EVS and Computer Awareness under the direction of Kurukshetra University to keep them aware of the needs of the environment protection and basics of computer science, which is a necessity in the present day scenario. To improve the teaching-learning and infrastructure, college receives feedback from the students, teachers, alumni and other stakeholders. The received feedback is then analyzed and put in appropriate Statutory Bodies for further action.

Teaching-learning and Evaluation

The aim of Dr. B.R. Ambedkar Govt, College, Kaithal is holistic development of the students by encouraging participative, interactive, experimental learning, and problem solving strategies. The college has on its roll on an average about 950 students during the last five years. The seats allotted for each course are filled as per the reservation policy stated by the State Government. Needs of the students are analyzed and catered to as per their caliber. Both slow and advanced learners are always given attention as per their requirements. The faculty members devote extra time to solve their problems in addition to classroom teaching as per the time table. Most of the teachers are now using ICT tools for their effective curriculum delivery. To impart individual attention to students for their academic and stress related issues, college has allotted a special mentoring class. On an average about 20 students are assigned to each mentor. To update their knowledge, teachers regularly use library equipped with journal and books. Students are also motivated to use all available online platforms. Nearly 100% sanctioned posts of the college are filled with more than 50% faculty members having Ph.D. The college follows the internal evaluation examination system as per directions of Kurukshetra University, Kurukshetra. The grievances received regarding examination are put in examination committee and are resolved accordingly. All the activities of the college are strictly followed as per the academic calendar. The teaching-learning in the college is always based on the course objectives and program outcomes. The college regularly organizes Extension lectures to augment the cognitive abilities of pupil . The speaker called for such activities are specialist in their subject domain and in contemporary research. The college is also promoting practical knowledge gain of the students by organizing field trip and Project Reports as a part of curriculum of courses.

Research, Innovations and Extension

The Research Committee of the college is trying its level best to improve the research profile of the college. More than 70 % faculty members of the college have PhD and - or M.Phil degree. During the past few years, the college has introduced different innovative ideas and implemented the same for betterment of the institution and for creation and transfer of knowledge among students as well as staff members by providing the facility of journals and books. A number of research papers have been published by the faculty members during the last five years in various reputed National and International Journals, most of which are listed in Approved UGC Journals List. Books and book chapters, papers in conference proceedings with ISSN Number have been published by the faculty members. The college also organizes extension activities through NSS/Red Ribbon Club/Women Cell in the neighborhood community to sensitize the students and the society to social issues. The college offers its outreach activities with NGO's by organizing Blood Donation camp, Health camps and others and other social activities camps- Swachh Bharat Abhiyan, Beti Bachao-Beti Padhao Abhiyan and Voter Awareness Programmes.

Infrastructure and Learning Resources

College has adequate facilities for teaching-learning viz. classrooms, well equipped science laboratories, and 05 computers labs. The college is spread over about 12 acres lush green campus. College has sufficient facilities for outdoor sports alongwith two open playgrounds. Facilities for cultural and academic activities include multipurpose seminar hall, smart class room etc. for making teaching learning more effective. college has 14 smart class rooms for teaching through PowerPoint Presentation with ICT enabled facilities. The college has digitalized library with SOUL software version 2.0. The College has library with a stock of more than 7000 text and reference books. Library has a collection of knowledge resources such as biographies, competitive exam books, books on Religion, general reading books, dictionaries, encyclopedia, Eetc. There is a facility of book bank for needy and deserving students. All Students & teachers have access to library. There is separate seating arrangement for students, teachers and external members free internet facility in the library. There is a separate girls' common room with sanitary pads distribution machine with incinerator, indoor games, TV etc. The college has good infrastructure in terms of drinking facilities, cafeteria and parking facility for the students and staff.

Student Support and Progression

The college has the facility to provide scholarships as per the state Government Norms. During the current year about approximately 30% students of the college benefited by the the Government scholarship schemes. Alongwith regular teaching, college also organizes extension lectures on Placement and Career counseling to prepare them for future employment.

The college has full-fledged committees for redressal of student grievances with regard to sexual harassment and Anti-ragging. Students can submit their complaints directly to the Principal or can drop in Suggestion Box. The concerned committee assesses the case, and takes necessary action accordingly. After completion of UG degree students also opt for higher studies. Students of Sports and cultural cell participated in State and National level activities and win awards. Each constituted committee includes 2-3 students, who actively work during the activities conducted by the committees. The college organizes Talent Search Competition, Sport Meet, Poetry competitions, Rangoli Making Competition, Declamation contests, Modeling, Fashion show etc. The Alumni committee of the College is working actively. It organizes Alumni meet since 2018-19, wherein, the old students are always given freedom to propose their suggestions or criticism to improve the entire structure of the college. Prominent alumni are invited in the college on the occasion of important functions also.

The college is supporting students by providing IT infrastructure to filling out admission forms and examination forms. The Nodal officer appointed from the faculty facilitates the students to prepare voter id card for the students reaching the bar of 18 years of age. Financial assistance is also provided by Government to the students for field trips, excursions and industrial visit.

Governance, Leadership and Management

The Principal and staff of the college takes active and keen interest in all the activities. Under the able guidance of the Principal along with his team of teaching and non teaching staff work for the fulfillment of the vision and mission of the college. The entire system of the college is divided into small constituents for smooth and effective functioning. The college is governed by the services rules mentioned in the University calendar of Kurukshetra University, Kurukshetra and rules of Director General of Higher Education, Haryana. The centralized digital system has reduced the redundancy of work and has ensured speedy disposal of daily routines such as admission process, merit list generation, examination forms, fee collection and reports generation. The college provides cordial environment to its workforce and has provision for following welfare measures for teaching and non-teaching staff in the form of maternity leave to Women Employees, Casual leave, Earned leave, Study Leave and Academic/Duty leave, emergency medical assistance. Most of the faculty members of the college attend various training programmes, Orientation and Refresher courses, Faculty Development Programs organized by various universities, Government and non-government agencies. The College is following the DGHE, Haryana norms with regard to Performance Appraisal System for teaching and non-teaching staff. The funds received from various government agencies are utilized to provide scholarship to the students. The IQAC of the college play very important role for promoting quality culture in the college. Through IQAC, the college has been able to take quality measures like emphasis on ICT, Strengthening of internal examination system, Organizing educational tour/field visits etc.

Institutional Values and Best Practices

Dr. B.R. Ambedkar Govt, College, Kaithal as an institution believes in equal opportunity to all, irrespective of caste, gender, religion etc. The college has an active Grievances Redressal Cell to address the grievances, if any.

Alternative Energy Source: The college is having Solar Electricity Plant.

Waste Management: Dr. B.R. Ambedkar Govt, College, Kaithal is equally concerned about environment management and conservation. Important **initiatives** have been taken by the college for solid and e-waste management. The college is concerned about water conservation and has initiated water recharging process at the campus. The college has constructed huge pit for making compost from green waste. The college has eco-friendly campus and maintains natural diversity through its green lawns, trees of various varieties and medicinal plants. The college is promoting various initiatives of conserving greenery in the campus. Tree plantation, Van Mahotsav and swachhta Abhiyaan are a regular feature of the college activities.

Facilities to Divyangjan: Dr. B.R. Ambedkar Govt, College, Kaithal provides necessary facilities to Divyangjan students which include the Ramps, Rest room etc. The scribes for the visually and physically handicap students are also available as per university rules if required.

Human Values and Professional Ethics: Dr. B.R. Ambedkar Govt, College, Kaithal also organizes various

programmes such as the Independence Day, Republic Day, Gandhi Jayanti, Ekta Divas, World Integration Days, World Health Day, Flag Day etc. Issues like National integration, Communal harmony and social cohesion as well as for observance of fundamental duties **are emphasized in the college functions and NSS camps .**

Best Practices:

Admission

Meet and exceed institutional goals in admission strategically (enrolment and retention)

To ensure access to higher education by all categories of students

Harmonal Environment.

Besides full focus on the environment, the staff of the college also maintains a healthy and hormonal relation with each other

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DR B R AMBEDKAR GOVT COLLEGE, JAGDISHPURA, KAITHAL
Address	Dr. B.R. Ambedkar Govt. College, Jagdishpura, Kaithal
City	KAITHAL
State	Haryana
Pin	136027
Website	https://higherduhry.com/index.php/colleges?cid=137

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rishi Pal Bedi	01746-269800	9416408179	01746-269555	gckaithal@gmail.com
IQAC / CIQA coordinator	Sushil Kumar	01744-290263	9416366477	01746-269501	gckaithal2016@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	01-01-2007			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Haryana	Kurukshetra University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	24-01-2020		View Document	
12B of UGC	24-01-2020		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dr. B.R. Ambedkar Govt. College, Jagdishpura, Kaithal	Rural	12	1000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Senior Secondary	English	120	105
UG	BBA,Commerce	36	Senior Secondary	English	40	25
UG	BCA,Computer Science	36	Senior Secondary	English	40	34
UG	BTTM,Tourism Management	36	Senior Secondary	English	44	41
UG	BA,Mass Communication	36	Senior Secondary	English	44	41
UG	BSc,Science	36	Senior Secondary with Non Medical	English	40	26
UG	BSc,Science	36	Senior Secondary with Non Medical	English	80	61
PG	MCom,Commerce	24	B.Com	English	60	59
PG	MSc,Science	24	B.Sc	English	60	42

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				3				36			
Recruited	0	0	0	0	0	3	0	3	18	18	0	36
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				25
Recruited	17	8	0	25
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	2	0	11	10	0	23
M.Phil.	0	0	0	0	0	0	12	2	0	14
PG	0	0	0	0	1	0	6	6	0	13

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	1	0	1

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	4		4		8

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	560	0	0	0	560
	Female	265	0	0	0	265
	Others	0	0	0	0	0
PG	Male	46	0	0	0	46
	Female	127	0	0	0	127
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	194	156	154	150
	Female	43	50	54	60
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	290	281	260	218
	Female	67	81	96	106
	Others	0	0	0	0
General	Male	245	258	252	243
	Female	72	85	147	178
	Others	0	0	0	0
Others	Male	149	105	53	14
	Female	19	15	5	2
	Others	0	0	0	0
Total		1079	1031	1021	971

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
389	390	390	377	368
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
09	10	10	10	9

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
974	1021	1032	1085	1069
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
212	212	212	212	188

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
327	294	316	278	302

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
39	39	32	33	26

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
39	39	39	39	34

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 21

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
10	22	15	7	3

4.3

Number of Computers

Response: 132

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Our college is affiliated with Kurukshetra University, Kurukshetra that has complete control of syllabus, schedule of admissions, schedule of teaching days, schedule of exam and winter and summer vacations. College is supposed to follow the prescribed syllabi, which are prepared by the university as per changing scenario in the education system. The college implements the prescribed course contents, teaching schedule and activities as decided by the university. However the teachers may send their suggestions to the university, regarding syllabus in their respective subjects.

Curriculum is the basic requirement of the institution--- teacher and the taught. the teaching staff of the college is very particular and pays special heed towards it. The principal conducts meeting of the teaching staff in the month of June end or July every year before the admission process starts. The teachers are advised to download the curriculum of their respective classes and subjects from the University web site. Teachers are asked to study and understand the syllabus properly, prepare the lesson plan and complete the syllabus before the university examination. The Lesson Plan is also uploaded to College portal where students can easily download it. The teachers emphasize the ethics and moral values while teaching their topics and make sincere efforts for the holistic development of the students. The college follows the feedback system for the students and the teachers.

An orientation program for two days is also started to be conducted from 2018-19 onwards in the college at the time of admission as per directions of Director General Higher Education, Haryana. The primary aim of this program is to ease down the transition of students in college scenario. Students are informed about various college activities, mentors, library, syllabus etc. through this orientation program.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

As being affiliated college the academic calendar is provided by Kurukshetra University, Kurukshetra which is followed in letter and spirit every year. Since the University's curriculum is divided into 2 different semesters i.e. Odd & Even semesters, academic calendar is prepared for taking care of both the semester as well. The schedule of other college activities such as cultural, sports etc are decided under the guidance of college Principal. The committees are constituted to carry out their specific task every year

having 3 to 4 staff members of the college every year. All the activities of the college are planned in advance and are communicated to all the stakeholders through notice and website. As a results all are able to plan and prepare for these activities in time. Once the calendar is finalized, the college tries its best to ensure that it is implemented and executed in better spirit. Reports of all the activities are recorded in their respective Activity Register in the college

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 7

1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 82.54

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	67	717	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Ethics have a bigger role in life. These make our life viable and sustainable. Students are advised to be courteous and practical in life. They are taught how to be well behaved in their life. Treat others as they themselves want to be treated by others. The curriculum designed by the university has included human values, social ethics and values, environmental studies etc. Different activities relating to gender issues are conducted by the college through Women Cell.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.78

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	3	3

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 8.65

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 30

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: D. Any 1 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 79.22

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
382	449	460	489	460

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
490	530	530	530	470

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 98.4

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
195	212	212	212	188

File Description

Average percentage of seats filled against seats reserved

Any additional information

Document

[View Document](#)

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Learning level of each student varies, no doubt. Even then the fundamental of each subject is expected to be learnt by both the slow learner and advance learner. After admissions in the college, by way of test and assignment given to students twice in a semester the basic learning aptitude of student is evaluated. Through constant motivation by teachers in their class the efforts are made to uplift the aptitude. Finally university exams are also held semester-wise to assess the learning level of the students.

Remedial/Special classes are also held by the teachers of the college by taking due permission from the Principal, where ever required. For advanced learner special lectures are organized from the professionals from Private and Public sector under Placement Cell of the college.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 20:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

A student is a centre of all aspects of education. The chief aim of education is to lift, uplift and over lift the student. So student centric methods are employed to get the end.

1. Learning by doing is a method used by the teacher. Students are advised to communicate by means of presentations in the class to build their confidence. Secondly practicals are conducted in all science subjects where ever required.

2. Group discussion are organized in class by dividing in groups in view of the number of the students. A topic from syllabus is given for discussion and then one group explains the topic, concept of the topic, and

the second group puts questions. Hence the students learn from their peer classmates. The method involved all the students and involvement leads to inclusive education.

Rationality is a remedy for all problems in classrooms and out of classrooms. Teachers at this college discourage cramming of the content or the syllabus. They try to ignite the minds of the students instead of filling their minds with information alone. Inductive and deductive method are used to sort out the problems in classrooms, playground and canteen.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The main theme of the ICT is to provide “Effective learning for all at anytime and anywhere”. Information & Communications Technology (ICT) enabled teaching methodologies and advanced technology are being followed by the faculty members in class rooms. The use of multimedia teaching aids like, LCD projectors, internet are usually in use in smart classrooms. Sufficient number of books, Journals and e-journals are available in the library. Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks and webinars are conducted in seminar hall using ICT facilities.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 22:1

2.3.3.1 Number of mentors

Response: 44

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 94.78

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 39.17

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	17	14	16	10

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 0.08

2.4.3.1 Total experience of full-time teachers

Response: 189

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**Response:**

Continuous internal assessment is used by the teacher to reflect, review and improve their teaching and reduce rote learning. The teachers also provide all students with including those special needs and belonging to marginalized groups (with the feedback) to improve their learning so as to bloom their potential fully.

Student's learning does not take place only in classrooms. It goes on all the time ever when they interact in the social setting with their families and community beyond college which does play a significant role in shaping their personality. Therefore evaluation process needs to capture their learning, experience and responses to diverse situations as well. for this purpose not only written evaluation in the form of tests and assignment are given but also regular seminars and group discussions are conducted by the college.

On the basis of Attendance, test and assignments the teachers identify the sport each students needs to progress indivisibly. It also support students to assess them through reflection, seeking ways to regulate and improve learning by himself.

The university has prescribed the following pattern for the division of (20) marks of internal assessment: -

1. Assignments (10)
2. Attendance (05)
3. Test (05)

The processes is totally transparent and robust as every test is shown to the student in the classroom and necessary rechecking or correction etc. is done by the teacher wherever necessary. Absenteeism is conveyed to student regularly after every month.

In the college a senior teacher is being appointed as registrar and assisted by two other teachers and one clerk who maintain all record regarding examination and internal assessment done with Kurukshetra University, Kurukshetra..

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient**Response:**

Grievances arise on the part of the affiliating university as all type of Theory and Practical Exams are conducted by it. So college is not having any kind of issues related to exams. If student seek any help on the part of their exam related issues then the case is pursued by the college registrar with the university personally to resolve issue.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The learning outcomes of the college specify what the learners will know or will be able to do as a result of the learning activity. Since the college follows the curriculum prescribed by the University, the outcomes are pre-described with every specific course and stream chosen by the students. They are expressed in the form of knowledge, skills and attitudes that the learner will be able to imbibe and then present for evaluation after the completion of the course. The college follows an evolution by conducting university examination at the end of each semester, 80% weightage is given to final examination and 20 % to internal assessment consisting of class test, assignments and class attendance. Learning outcomes are conveyed to the students clearly at the time of admission counseling while they are in process of choosing their streams. The process is continued even after the admission during the first few teaching days

The college is aware that education does not mean merely acquisition of knowledge and information. Its purpose is to train the student for the challenges of the world that exist outside the campus.

As such, the learning outcomes imbibe a comprehensive approach towards the goals of education. It aims at developing the personality of the students not only through classroom inputs but also by giving them ample opportunities of personal growth through curricular activities including cultural, sports, NCC, NSS, Subjects, Societies and associations.

The staff is sensitized about these goals in various interactive sessions during staff-council and departmental meetings. Students are given complete information of various learning opportunities available through the college prospectus, Website and motivational talks by teachers in the mentoring classes. It would be pertinent to mention here that the learning outcomes, which are as follows, are also in consonance with the vision and mission.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college monitors the progress of the students through class tests, assignments and surprise tests. After evaluation, the class tests and assignments are returned to the students and is discussed in the classes by the teachers. The results of the students are communicated through display on notice boards. It serves to include the parents in the learning process. The results of tests, assignments, internal examinations and final examinations are discussed in the meeting of examination committee, IQAC and Departmental

committee to assess the success of programme outcomes. Necessary steps are initiated to improve the performance of students.

2.6.3 Average pass percentage of Students during last five years

Response: 39.54

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
155	108	97	69	182

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
327	288	316	278	289

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.28

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
10	10	10	10	10

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college is organizing College level Science Exhibition every year in Computer Science, Physics, Chemistry, Botany and Zoology streams where students explore working models with their creative ideas. Moreover college is organizing Inter District Level Exhibition from last two years too where students of other colleges of other district came with their innovations in form of models which work as knowledge exchange with our college students..

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0**3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years****3.3.1.2 Number of teachers recognized as guides during the last five years****File Description****Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response: 1.27****3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	01	01	00

File Description**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response: 0.3****3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	00	0

File Description**Document**

List books and chapters edited volumes/ books published

[View Document](#)

Any additional information

[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

In last five years activities like Swachh Bharat Abhiyan, Fit India Movement , AIDS awareness, Beti Padhao Beti Bachao etc. are organized under college committees NSS, Women Cell, Red Ribbon Club etc. NSS Camps were organized in nearby villages to inculcate various social values. By participating in these activities students feel their responsibilities to society in a livelihood manner.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 22

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	1	1	1

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 45.04

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
50	50	50	50	50

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 2

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college is affiliated with Kurukshetra University, Kurukshetra and has been inspected by the team of Kurukshetra University, Kurukshetra many times before granting permanent affiliation to the college to run different courses. Only after the fulfillment of the conditions of the University, the affiliation is being granted to run the courses. The college got various grants from Higher Education Department, Haryana under head M&S, Library, Augmentation of laboratory etc every year for improving infrastructure and physical facilities in the college.. The college has the adequate facilities for teaching and learning i.e. 19 class rooms, 02 labs each in Mass Communication, Chemistry & Physics , 05 computer Labs, 01 lab each for Tourism, Botany & Zoology and 01 Language Lab.and spacious library . The science labs are very spacious and have enough science equipment's to meet the needs of the students.

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institution has spacious green area and proper playground for Kho-Kho, Kabaddi, Cricket and Football . The students take part in the inter college competition in games organized by Kurukshetra University, Kurukshetra. The college organizes sports day every year and students participate in athletic games and get prizes.

Talent finding day is organized every year and the teacher incharges for different activities note the names of the students for participation in declamation, debate and cultural activities for the session. The students participate in inter college speech competitions. Inter college Quiz competition and State level science essay competition every year. The students of the college also participated Zonal Youth Festival every year and got prizes too.

The college organizes Prize Distribution Function every year and the University merit holders are distributed prizes. The students take part in Group songs, Quawali and Group Dances which are appreciated by the audience.

The college too have a gymnasium.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 61.9

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 00

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 100

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
8	21.8	15	6.4	2

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college library is spreads in an area of 2400 sq ft. The library is located in the centre of college building at first floor. There are 7395 books, 02 journals, 15 magazines,. During the last five years 3199 books were bought. The collection of books include documents covering a wide range of subjects from English literature, pure sciences, and social sciences, languages etc. The library is automated, and has a spacious reading hall and reference section with 06 air conditioners. The reading area can accommodate 100 users at any point of time. The library is automated with integrated library management software SOUL 2.0 (Software for University Libraries) .The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. The students are given unique barcode ID. For Enhancing security closed circuit cameras have been installed. Fire safety units are also available..

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 144392

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.29	1.55	1.71	1.77	0.89

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 4.91

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 50

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The College understands the importance of IT in the education domain and is striving to build an adequate infrastructure for its promotion. The stakeholders' requirement is the driving force behind the inclusion policy of IT equipment. Before the commencement of every academic year, the college adopts a thorough assessment procedure for replacement/up gradation/ addition of existing IT infrastructure. All departments have been equipped with desktop Computers, Laptops, Printers, Broad Band/4G, Connectivity. The institution has total no. of 3 Laptops, 140 Desktop Computers.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 7:1

File Description	Document
Upload any additional information	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has set standards and procedures for the maintenance and utilization of physical, academic and support facilities. The college is equipped with , 02 labs each in Mass Communication, Chemistry & Physics , 05 computer Labs, 01 lab each for Tourism, Botany & Zoology and 01 Language Lab. Alongwith a spacious library. The labs are available to the enrolled students of the college and are related with the respective subjects. The students are charged as per the University instructions for the laboratory funds. In addition to that college got Augmentation of Laboratory grant every year from Higher Education Department, Haryana to maintains laboratories and other facilities for the students. The college is sprawled with gardens, sport ground, canteen and parking for staff and students in it. Adequate Non teaching staff is deployed for the maintenance of the same. The access to the College Library is for the faculty, staff and enrolled students. Most of the faculty members are inclined towards ICT tools. The teaching learning process is supported by smart class rooms with a facility of projectors and screens.

Portable audio-visual equipment are available for enhanced support. Skilled laboratory attendants are employed by the college to provide timely support to the faculty and staff members.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document



Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 33.14

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
270	324	334	379	398

File Description

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

Document

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years				
Response: 9.7				
5.2.1.1 Number of outgoing students placed year - wise during the last five years.				
2018-19	2017-18	2016-17	2015-16	2014-15
32	73	20	10	5
File Description	Document			
Self attested list of students placed	View Document			
Details of student placement during the last five years (Data Template)	View Document			

5.2.2 Average percentage of students progressing to higher education during the last five years				
Response: 31.19				
5.2.2.1 Number of outgoing student progression to higher education during last five years				
Response: 102				
File Description	Document			
Details of student progression to higher education (Data Template)	View Document			

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)				
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--	--

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Students elections were banned in the state prior to the session 2018-19 and it is only this year that proper election of student's council held in the month of October 2018. Before this session, the representatives from each class were elected by raising hands in the class and one volunteer from each class was nominated to participate in the administrative activities of the college. The students contribute in organizing inter class quiz contest, talent finding day of the college and other programmes being organized from time to time. In some programmes, the students conduct the proceedings of the function and this develops their self confidence, self respect and respect for others. The students give their suggestions/feedback regarding maintenance in the college and thus contribute in the administrative working of the college.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	3	2	3

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college is offering courses in the Undergraduate faculty of Commerce, Science and Social Science with Post Graduate Course in Math and Commerce. The College is proud of its worthy alumni who have earned accolade because of their positive contribution to the society. The College Alumni have joined varied fields viz. Law, Teaching, Banking, Accounts, Police, Army, Agriculture, Business and Social Work, Politics etc. The College is in touch with its alumni and has formed network with them through social media and other communication channels. The College believes in firm footing of relations with alumni and on these views have organized alumni meets in the college in order to provide conducive environment to alumni to support their Alma Mater with their work, wisdom and resources. Though formally Alumni Association is not registered yet informally the contributions of Alumni Association towards College is as under:

1. Alumni Association regularly meets and interacts with the College authorities to deliberate upon developmental agenda of the College from session 2018-19s.
2. The association works as a support system by providing placement facility to the Graduating students.
3. The strong network of the Alumni is exercised by the College to develop interface with the Administration and Industry.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Introduction of the Institution

Our college council is sincere in executing the plan and policies as per directions of Higher Education Department, Haryana which aims to fulfill the vision and mission of college and Haryana Government.

Vision

No education becomes socially productive unless it breaks the barriers of caste, creed, and class across society. The institution was started with a vision to empower youth to develop a capacity to think, lead and change the society and make this world a beautiful place to live in, through self-realization.

Mission

To provide quality higher education with moral values especially the rural and less fortunate, who can well bear the responsibilities of the emerging professional environment.

To create, preserve and disseminate knowledge to build competitive capability for social and economic development of society at large and contribute to make quality life.

The vision and mission of this college relates to the advance in education, and focus on the catering needs necessary for the education system. In regards to the staff to vision and mission focus on the quality of faculty as no biased decision are need on the basis of caste, creed of an individual, which resulted in performance of achievement of students. All the faculty members are equally respected. In relation to the student's vision and mission focus on the following of campus procedures. Students are taught basic rights which reflect them to develop legal understanding between society and themselves. No student is humiliated on the basis of caste.

Effective leadership by setting values and participative decision making process is key not only to achieve the vision, mission and goals of the college but also in building organizational culture. The formal, informal arrangements in the college to co-ordinate the academic and administrative planning and implementation reflects the institutions efforts in achieving its vision

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Effective leadership by setting values and participative decision making process is key not only to achieve

the vision, mission and goals of the college but also in building organizational culture. The formal, informal arrangements in the college to co-ordinate the academic and administrative planning and implementation reflects the institutions efforts in achieving its vision. The involvement of the leadership in ensuring the policy statement and action plan for fulfillment of the stated mission. The various procedures adopted by the college to monitor and evaluate policies and plans of the college for effective implementation and improvement from time to time are discussed. Details of the academic leadership leadership at various level.

Principal Level

The governing body delegates all the academic and operational decisions based on policies to the academic monitoring committee headed by a diligence of order to fulfill the vision and mission of the institution. Academic monitoring committee formulates common working procedure and entrust the implementation with the faculty members.

Faculty Level

Faculty members are given representation in various committees/cells and allowed to conduct various programme to showcase their abilities. They are encouraged to develop leadership skills by being incharge of various academics, co-curricular and extracurricular activities.

Student level

Students are empowered to play and active role in curricular and extra- curricular activities and social services groups. Students are completely free, they are given opportunities to participate and anchor in all the competition. They contribute to the maintenance of the campus and supervision and inform the authorities in case of any problem.

Decentralization and participating management is having a significant impact on policy, planning and management of elementary education. At the same time, both are seen as a means of improving the efficiency of education system and quality of educational services. At various levels the college grooms the leadership, , principal, Vice-Principal, Teaching Staff, Non-Teaching Staff and students representative jointly empower to propose, design, formulate and execute their plans within the framework of governance.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The College is gradually and constantly shifting from manual system to digital system. This was a well

thought off plan and was pushed and supported by the Haryana Government. The centralized digital system was required to reduce the redundancy of work and for speedy disposal of daily routines such as admission process, merit list generation, examination forms, fee collection and reports generation. Various vendors were called for trial of their proprietary Software systems. After due SWOT analysis and customization of the product, Online admission , Online Examination forms and LMS softwares are implemented session by session. The success of the system can be attributed with the creation, storage and timely retrieval of pin-pointed information. The major hurdle faced by the college was the resistance of digital change in the working atmosphere.

File Description	Document
strategic Plan and deployment documents on the website	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The highest decision making body of the College is Department of Higher Education, Haryana under direct control of Haryana Government. All appointments and service rules, procedures and policies are only implemented in the college as per Department of Higher Education, Haryana.

The Principal is the Head of the College, who is supported by College Council of staff members. Heads of the Departments are assigned various responsibilities for efficient functioning of the college. The decision making process includes discussion of ideas and processes among committee members and drawing the best alternative for implementation.

There are advisory, administrative and technical committees such as College Council, Online Admission Committee, Bio-Metric Attendance Committee, NAAC Affairs and IQAC, Cultural Committee, Legal Literacy Cell, Women Cell, Time Table & workload committee, Career Guidance and Placement cell, Discipline Committee etc.

Recruitment Rules:

In recruitment, the college follows the rules of the State Government as per the directions of Director Higher Education, Panchkula, Haryana. Website link: www.highereduhry.com

Promotion Rules: -

For promotion, the college follows the rules of the State Government as per the directions of Director Higher Education, Panchkula, Haryana. Website link: www.highereduhry.com

Grievance Redressal System:

Grievance Redressal Cell is a statutory body established in the college as per the instructions and

guidelines of University/ Haryana Govt.

- It operates through a committee consisting of the Principal and senior staff members.
- It takes up grievances related to eve-teasing, threats, physical violence, obscene comments etc.
- The aggrieved student can approach the Principal/ committee members directly or can inform authorities telephonically.
- The concerned student is called for a written statement of the grievance.
- An enquiry committee (if needed) is constituted and a deadline is fixed for resolving the issue. Both the parties are called; their statements are recorded.
- If need be, parents are informed and called to the college campus for their observations/ comments.
- Committee prescribes punitive action or warning or suspension for the final approval by the Principal.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college provides cordial environment to its workforce and has provision for following welfare measures for teaching and non-teaching staff:

1. College provides emergency Medical services to the staff, as and when required.
2. Casual leave: 10/15/20 days of casual leave is permissible per year for all employees.
3. Earned leave: Ten days of earned leave per year for teaching staff and 10/20/30 days for non-teaching staff is permissible.
4. Recently the college has started financial assistance to Teaching and Non-teaching staff to attend Conference/Seminar/Workshop/Training Programs.
5. Study Leave for pursuing higher education is granted to Teachers as per UGC and State Government norms.
6. Academic/Duty leave is granted to teaching and non-teaching staff for conducting examinations, to

attend Conference/Seminar/Symposia and other official meetings.

7. College provides advance financial assistance to employees in case of any exigency.

Maternity leave is permissible to all the female employees as per state govt. norms

8. CCL are also provided to female staff .or better caring of their wards.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 13.5

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	07	07	1

File Description

Document

Upload any additional information

[View Document](#)

Details of teachers provided with financial support to attend conference, workshops etc during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	1	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 21.92

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
08	04	06	05	05

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The College is following the DGHE, Haryana norms with regard to Performance Appraisal System for teaching and non-teaching staff. The teaching staff is required to submit a duly filled in Self-Performance in Appraisal form of Academic Performance Indicators (API), spread over three categories for promotion under CAS scheme of the UGC, and submit it to the IQAC cell to initiate the process of promotion. Category-I is concerned with academic achievements of the faculty members as well as duties performed in examination as superintendent, supervisor, flying squad, paper setter etc. Category-II is concerned with active participation of the employee with teaching and learning centric activities. It also includes participation of the employee in various committees of the college as well as of University. Category-III is concerned with research output of the employee at International /National and State level as well as trainings undertaken by the employee for professional development After thorough evaluation of the records on the prescribed criteria like academics, administration, skill development and enrichment of professional life, the IQAC cell recommends the promotion cases to the Higher Education Department, Haryana, which further recommends the cases to the screening committee, constituted their level to assess and verify the API scores submitted by the college. The screening committee recommends the cases for promotion after finding it fit for promotion. The teaching and the Non-Teaching Staff members are assessed through the Annual Confidential Report (ACR). The Principal is the competent authority to

determine the grade of the employee on the basis of duties performed, timely completion of work and capacity to work in team etc. Both teaching and non-teaching members are encouraged to participate in seminars, skill development workshops and other activities to raise their professional efficiency. Staff members with good results are appreciated in the Governing Body Meetings and those with poor results are advised work hard.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The College has complete transparency as far as financial records are concerned. The audits are conducted by DGHE, Haryana office and Accountant General Office, Haryana on regular basis. The Principal and Bursar of the college keep vigil on the sources of funds, revenue generation through donations by philanthropists, salary management, grants received from the DGHE, Haryana and other funding agencies of the Government and maintenance of account books. The Audit Report including the observations/remarks/suggestions raised and prepared by the auditors is provided to the college for necessary action.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 600000

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college receives various grants and budgets directly from DGHE, Haryana every year under different heads. Separate Committees of teachers and /or members of the staff are made so as monitor the utilization of funds .A well laid down procedure is followed for the utilization of funds as per the parameters mentioned in a particular grant/budget as per Haryana Govt. norms.

The financial scholarships for students received under various social schemes of the government are directly credited into the bank account of the students. Funds for these internal freeships or scholarships are mobilized through help from the members of the college. The purchase requirements for the academic year are prepared by the college, on the recommendation of HODs of different departments, and placed before the DGHE, Haryana for approval, after due recommendation from the Principal. Local MLAs have also been regularly contributing for the development of the college. The College duly submits the, duly Audited utilization reports of the grant to the funding agency after its utilization.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

To improve the quality of teaching-learning process, IQAC of the college has contributed significantly. It has introduced certain new initiatives in the direction of quality assurance. For example it suggested that alongwith classroom study, students should be encouraged to participate in departmental activities to build confidence among themselves.

In the second practice, IQAC suggested that students should also be involved enthusiastically in various college activities/programs and their attendance should be made mandatory in it so that they can explore themselves. This has definitely improved their learning capacity. Students of the college always take keen interest in programmes, when asked to participate.

IQAC, through its meeting recommended that all staff members should prepare presentations of lectures through ICT Tools available in the college for better results. This practice is being followed by the teachers successfully.

Besides, the IQAC has taken significantly initiatives for reforms in examination and evaluation.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC cell of the college reviews the academic, tactical and operational planning regarding teaching-learning process, structures and methodologies and their effective and timely implementation in the college. It promotes quality assurance policy in the College. It conducts regular meetings with the students and teachers to improve the learning outcomes. The teachers are mandatorily required to submit lesson plans at the beginning of the academic year so that students are well aware of the lectures in advance. To enhance quality in teaching-learning the teachers are encouraged to use ICT methods. The college is equipped with smart classrooms mounted with LCD projectors and a smart board with the suggestion of IQAC cell to be used in any classroom for interactive learning. IQAC cell takes care that the library footfall should be raised by engaging students in activity based learning. The IQAC evaluates the teaching-learning process through student feedback and analyze the results on department-wise basis. It projects the observations, recommendations, regarding student intake, teaching-learning, evaluation, with the faculty and Principal in staff meetings. The following steps have been taken up meticulously by the IQAC:

1. Holding of extra classes for subjects requiring more preparation.
2. IQAC Promotes ICT tools and other teaching techniques among students and faculty.
3. As a part of auxiliary education, teachers are facilitated to guide the students regarding career avenues available in their domains.
4. To boost up the confidence of students, teachers assign presentations to the students with an integral element of use of ICT tools and blackboards by the students.
5. The students are encouraged to improve their analytical abilities, critical thinking, problem solving, and decision making for effective learning.
6. Good performance of the staff is also appreciated by the IQAC in its meetings.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**
- 3. Participation in NIRF**
- 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

- The college has constituted a Women Cell which is actively working. Any girl student of our college can place her complaint to the Women Cell.
- The Cell is authorized to arrange lectures on the women-related problems. It works in educating women about their rights and privileges. It arranges gender-related sensitizing discourses for the staff and students.
- Female students enjoy a respectable position in the college as the college environment is safe and cordial. Till now, no complaints have ever been received by the office on gender related matter.
- The college has Girls Common Room.
- Tutorial sessions are arranged and the female faculty members make efforts to develop rapport with the girl students so that they feel free to talk about their problems, if any.
- The college is having Beti Padhao Beti Bachao programme under which various activities are organised during last 5 years

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid waste management

The College is equally concerned about environment management and conservation. The college is collecting its solid waste through dustbins and major proportion of waste is coming from the leaves of the trees, for which bio-compost pit on the college premise is setup to decompose wastes into organic manure. The organic manure is used for potted plants and lawns of the college. The other solid waste includes paper, plastic and non bio-degradable waste, the college provides separate dustbin for the same. Plastic wastes are disposed off to the scrap dealer.

Liquid Waste management

Not Applicable to college.

Biomedical waste management

Not Applicable to college

e-waste management:

The college follows Govt. norms for disposal of electronic waste – CPU, LCD, Printers, Cartridges and other computer peripherals etc. There is no e-waste generated in the college campus. UPS batteries are exchanged for a nominal cost (buy back offers) with the vendor of the new batteries.

Waste recycling System

There is no such system

Hazardous chemicals and radioactive waste management

There is no serious hazardous waste generated in the college campus. All the chemical waste generated in the Chemistry lab is disposed off under strict adherence to environment safety. The release is ensured only after careful dilution of the chemicals and by monitoring the PH of the neutralized chemicals.

File Description	Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: E. None of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

- The college campus is widely spread with lush green lawns and a large number of shady trees and plants. At most care is taken by the college to maintain greenery and keep the carbon level to the minimum. Teachers & students are advised for the minimum use of vehicles and on share basis if possible. The cycle stand/parking is on the gate itself and rarely the vehicles are allowed beyond that point to keep the campus eco-friendly. Besides this, conservation of water and electricity resources is carried out regularly, by monitoring the consumption of both the resources.
- As a part of EVS Practical, the students are motivated to plant trees and to take care of planted trees. The college celebrates Van-Mohatasav every year and carries forestation and plants new saplings. Moreover NSS students are engaged in tree plantation during camp activities.
- Holistic Education - is a philosophy of education based on the premise that each person finds identity, meaning, and purpose in life through connections to the community, to the natural world, and to humanitarian values such as compassion and peace. Holistic education aims to call forth from people an intrinsic reverence for life and a passionate love of learning. The College through its curriculum provides a sound base for students to become responsible citizens of this world.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college is having a Legal Literacy Cell which organize activities for students of the Institution to understand constitutional values, rights, duties and responsibilities as being a true citizen to a nation. The Legal Literacy Cell also organize a inter college competition every year having different competitions which elaborate constitutional ethics and values.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college enthusiastically feels proud in the nation's diversity and is promoting secular education among its stakeholders. The mission of the college is to integrate the budding minds and ignite the flame of nationalism among its students. Going by the same ethos the college celebrates various national festivals and days in the memory of national luminaries. The college organizes various exhibitions and programmes on the following days:

1.15th August and 26th January – Independence Day is celebrated with full fervor and enthusiasm in the

college. Flag hoisting is done with cultural programme. Students are given an opportunity to express their national feelings on these days.

2.12th January – National Youth Day is observed on the birth anniversary of Swami Vivekananda. The college celebrates the day with an objective to imbibe the philosophy and views of the late social reformer in the students.

3.28th February - National Science Day is observed in the college to mark the discovery of Raman's Effect. Dr. C. V. Raman, who was the Physicist Nobel Laureate in 1930, is remembered on this day.

4.5th September - In India, we celebrate this day on the birthday of Dr. Sarvepalli Radhakrishnan. This day is given utmost importance by the college by organizing departmental activities for the students as well as for faculty members.

5.2nd October – Gandhi Jayanti is celebrated as birth anniversary of the Father of the Nation in India. The day is also commemorated as a tribute to non-violence movement by the International community by celebrating it as International Day of Non-Violence.

6.31st October – Rashtriya Ekta Diwas (RED) is celebrated on the birth anniversary of Sardar Vallabh Bhai Patel. The college organizes various functions to commemorate the day.

Other than the above days the college also organizes birth/death anniversaries of the great Indian personalities such as Patel Jayanti, Sh. Lal Bahadur Shastri Jayanti, Dr. B.R. Ambedkar Jayanti, Women's Day, NSS Day etc.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices -1

Title of Practice

Admission

Objectives of the Practice

- Meet and exceed institutional goals in admission strategically (enrolment and retention)

- To ensure access to higher education by all categories of students

The Context

The college is not having good enrolment especially in Computer Science, BTM and BMC classes due to the presence of many competitive institutions in the neighborhood along with remote location of the college. The challenge is to attract and retain the students in these streams.

The Practice

The staff of Computer Science , Tourism Management and Mass-Communication are visiting nearby private and public schools from last couple of years to enlighten the students regarding benefits of these professional courses. They were also informed about the nominal fee structure of the college being an Govt. College as compared to other nearby colleges running courses in self finance mode. The students of reserve categories are also informed about various scholarships provided in the college through Haryana Govt.

Evidence of Success

The increasing trend of students in Computer Science , Tourism Management and Mass-Communication.and the reduction of drop-out rate in admissions.

Problems Encountered and Resources Required

There has been a competition generated amongst the staff of different science streams to attract the students to their subjects. This sometimes creates unhealthy debates and unrest in the system.

Best Practices -2

Title of Practice

Harmonal Environment.

Objectives of the Practice

Besides full focus on the environment, the staff of the college also maintains a healthy and hormonal relation with each other

The Context

The practice was envisaged on a perception that it would provide better understanding of each other. The College Principal motivated the staff in carrying out such general practice ,

The Practice

For ensuring such atmosphere, all of the staff members meet together for a high-tea on the last Saturday of every month, sit together and share their sweet and bitter experiences at personal and professional front. Staff is also celebrate a yoga day for an hour in the early morning of this day itself. A regular meeting in

the principal's office also adds up the positive flavor to complete the assigned duties at ease.

Evidence of Success

The staff co-operation in college activities is at highest level.

Problems Encountered and Resources Required

No problem is obtained during carrying out this basic and interesting practice

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The Vision, Mission and Objectives of the college clearly points towards a value based education based on the curriculum of the affiliating university combining it with the core values attached runs under the aegis of Department of Higher Education, Haryana. The college has a strong bonding with the local people. This includes a number of minorities and marginalized section students. The college successfully implemented the semester system which was introduced by Kurukshetra University, Kurukshetra. The focus is on skill development, career oriented programs, industry - academia interaction. Special attention is given to weak students especially belonging to SC/ST., OBC and minority groups. The students are not only guided to achieve excellence in the education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. It lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rain water harvesting, plantation drives urges them to become eco friendly citizens. College in its endeavour to implement curriculum incorporating its mission and vision with contemporary issues has evolved a number of best practices like Orientation Program for newly admitted students, Boys and Girls Tour, Earn While You Learn Scheme (To help needy children who can work in free period in college and earn money), Special attention to Co curricular Activities etc. just to name a few of them.

5. CONCLUSION

Additional Information :

The college is too sharing campus with newly opened Sanskrit University by State Government till university built their own campus.

Concluding Remarks :

The college is imparting education at a very nominal cost to all section of society as being run by Haryana Government itself under Department of Higher Education. Highly qualified and experienced faculty members are imparting knowledge. The college is also developing all around characteristics by providing/organizing different activities under different cells of college such as NSS, Women cell, Red Ribbon Club, and cultural cell. The aim of college is to develop a good human being having values for family and society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are added within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1	2	2	1	1	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	1	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	2	2	1	1																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	1	0	0																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>695</td> <td>1444</td> <td>1272</td> <td>522</td> <td>298</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>67</td> <td>717</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	695	1444	1272	522	298	2018-19	2017-18	2016-17	2015-16	2014-15	0	67	717	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
695	1444	1272	522	298																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	67	717	0	0																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p>																				

1.3.3.1. Number of students undertaking project work/field work / internships

Answer before DVV Verification : 84

Answer after DVV Verification: 30

1.4.2 Feedback process of the Institution may be classified as follows:**Options:**

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: B. Feedback collected, analysed and action has been taken

2.1.1 Average Enrolment percentage (Average of last five years)**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
382	454	435	486	462

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
382	449	460	489	460

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
590	590	590	590	470

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
490	530	530	530	470

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**2.3.3.1. Number of mentors**

Answer before DVV Verification : 44

Answer after DVV Verification: 44

Remark : The allotment order with the SSR did not carry any AY of applicability or date of issue. The HEI was requested to provide a e-copy of the approved Mentor list as announced (signed by the principal). The HEI was also to provide allotment order of the mentor to mentees. A copy of the circular pertaining to the details of the mentor and their allotted mentees as announced was advised to be provided. Time table of the Mentor-mentee interaction for Even semester of 2018-19 was also required to be provided. The HEI has not provided the requested documents in support of its claim.

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 3.8

Answer after DVV Verification: 189

Remark : The HEI was requested to provide date of joining the institute and not date of appointment which seems to be else where. What was required was Total experience of full-time teachers in the same institution. From the attached data it was not possible to calculate the Teaching experience of full time teachers. The HEI was advised to reconcile and provide clean and relevant data in Excel Format as well as pdf signed by the principal of the college. As per the HEI statement in the clarification response dialogue box and the data attached with the Metric in response.

2.6.3 Average pass percentage of Students during last five years

2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
155	108	97	69	182

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
155	108	97	69	182

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
337	290	326	278	304

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
327	288	316	278	289

Remark : As per the HEI statement in the clarification response dialogue box and the data attached

with the Metric in response.

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	10	10	12	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	01	01	00

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	3	4	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	00	0

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6	3	5	6	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	1	1	1

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
420	400	520	895	100

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
50	50	50	50	50

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	1	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 13

Answer after DVV Verification: 00

Remark : As per the HEI statement in the clarification response dialogue box and the data attached with the Metric in response. The HEI was requested to provide photographs (with geotagging) showing the LMS/LCD in each of the Class Room/Seminar halls listed. The HEI was advised to ensure photographs of ALL the classrooms and seminar halls with LCD clearly visible and the Room

Number is marked. The HEI does not have ICT enabled classroom or seminar halls. Only labs have been shown to have smart boards with projector and not class rooms.

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
799811	2187547	1499985	642060	198137

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8	21.8	15	6.4	2

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
129369	155236	170774	177170	89411

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1.29	1.55	1.71	1.77	0.89

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
799811	2187547	1499985	642060	198137

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

Remark : The HEI was requested to provide audited income and expenditure statement highlighting the items of expenditure incurred on the maintenance of physical and academic support facilities duly certified by the CA/ DDO and countersigned by the Head of the Institution. The HEI has provided the data for 2014-15 and 2018-19 which does not have any component of maintenance of infrastructure (physical facilities and academic support facilities).

5.1.1 Average percentage of students benefited by scholarships and freships provided by the Government during last five years

5.1.1.1. Number of students benefited by scholarships and freships provided by the Government year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
270	324	334	379	412

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
270	324	334	379	398

Remark : As per the HEI certificate attached with the response. The HEI has 10 students awarded stipend for books @ Rs 2000 pm for 02 months and not 30 as in the certificate.

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per the HEI statement in the clarification response dialogue box and the data attached with the Metric in response. Implementation of guidelines of statutory/regulatory bodies and Timely redressal of the grievances through appropriate committees have been considered, The HEI website does not have any committee displayed.

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
35	78	20	10	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
32	73	20	10	5

Remark : As per the HEI statement in the clarification response dialogue box and the data attached with the Metric in response.

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	0	0	0

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : As per the HEI statement in the clarification response dialogue box and the data attached with the Metric in response. The HEI has attached result of Manoj which is considered. As per the documents attached.

5.3.3	<p>Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)</p> <p>5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 392 1046 524"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>2</td> <td>1</td> <td>1</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 604 1046 736"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>2</td> <td>3</td> <td>2</td> <td>3</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	3	2	1	1	3	2018-19	2017-18	2016-17	2015-16	2014-15	3	2	3	2	3
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	2	1	1	3																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	2	3	2	3																	
6.2.3	<p>Implementation of e-governance in areas of operation</p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>																				
6.3.2	<p>Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1458 1046 1590"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>11</td> <td>10</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1671 1046 1803"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>07</td> <td>07</td> <td>1</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	11	10	1	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	07	07	1
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	11	10	1																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	07	07	1																	
6.3.4	<p>Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).</p> <p>6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during</p>																				

the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	7	10	8	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
08	04	06	05	05

Remark : As per the HEI statement in the clarification response dialogue box and the data attached with the Metric in response.

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
600000	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.4 **Water conservation facilities available in the Institution:**

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: E. None of the above

7.1.5 **Green campus initiatives include:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

	<p>Answer before DVV Verification : Any 4 or All of the above Answer After DVV Verification: Any 4 or All of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D.1 of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. 1 of the above</p> <p>Remark : As per the attached documents by the HEI in response and the documents with the SSR. The HEI has a prescribed code of conduct for students, teachers, administrators and other staff. The HEI website link in the response dialogue box opens the home page that does not display codes. There is no proof of whether there is a committee to monitor adherence to the Code of Conduct, the Institution organizes professional ethics programmes for students, teachers, administrators or conducts Annual awareness programmes on Code of Conduct.</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>10</td> <td>10</td> <td>10</td> <td>9</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>09</td> <td>10</td> <td>10</td> <td>10</td> <td>9</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	10	10	10	10	9	2018-19	2017-18	2016-17	2015-16	2014-15	09	10	10	10	9
2018-19	2017-18	2016-17	2015-16	2014-15																	
10	10	10	10	9																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
09	10	10	10	9																	
2.1	<p>Number of students year-wise during last five years</p>																				

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
971	1021	1031	1079	1066

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
974	1021	1032	1085	1069

2.3 Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
327	294	318	301	301

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
327	294	316	278	302

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
48	41	33	33	26

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
39	39	32	33	26

4.2 Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
799811	2187547	1499985	642060	198137

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
10	22	15	7	3

4.3 Number of Computers

Answer before DVV Verification : 140

Answer after DVV Verification : 132

NAAC