**DR. B. R. AMBEDKAR GOVT. COLLEGE, KAITHAL**

**Lesson Plan: July-Nov (2024-25) Class: - B.Com 5th Semester**

**Name of Assistant Professor: Dr. Kritika Subject: - Auditing**

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| **Week** | **Topic** |
| Week 1  | Auditing Introduction: meaning, Objectives and advantages of auditing; types of audit |
| **August** |  |
| Week 2  | Internal and external audit, proprietary and efficiency audit. Audit process: audit Programme |
| Week 3  | Audit working papers and evidences; audit of e-commerce transactions |
| Week 4  | Methods of audit work: routine checking and |
| Week 5 | Test checking |
| Week 6  | Internal control and internal checking system |
| Week 7  | Vouching: meaning, objectives and importance of vouching;  |
| Week 8  | vouching of cash books, purchase book, sale book, bill receivable book, bill payable book |
| Week 9 | journal proper and debtor creditor ledgers |
| Week 10 . | Verification of assets and liabilities. Audit of limited companies: |
| Week 11  | company auditor – appointment, powers, duties and liabilities |
| Week 12  | Continue, Assignment |
| Week 13  | Directions of Comptroller and Auditor General of India.  |
| Week 14 | Audit reports, Various types of audit reports. |
| Week 15  | Investigation: meaning, nature, procedure and objectives, |
| Week 16  | Investigation and due diligence |

**Session: July-Nov (2024-25)** **Class BBA 2nd**

**Teacher Name: - Dr. Kritika Subject:- Management** **Accounting**

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| **Week** | **Topic** |
| Week 1  | Management Accounting: meaning, nature, usefulness, functions, scope, conventions, techniques and limitations.  |
| Week 2  | Continue….  |
| Week 3  | Management Accounting v/s Financial Accounting |
| Week 4  | Cost Accounting: meaning, uses of cost accounting; various cost concepts; organization of cost accounting department; |
| Week 5  | Continue |
| Week 6  | Classification of Cost, Cost-Sheet and Costing methods. |
| Week 7  | Budgets and Budgetary Control: meaning, nature, kinds, preparation of various types of budgets, advantages and limitations of budgetary control. |
| Week 8  | Continue…. |
| Week 9  | Marginal Costing: Break- even -analysis and Decision Involving alternate choices. |
| Week 10 | Continue… |
| Week 11 | Standard Costing: Types of variances and their implementation. Management Accounting and Control Techniques |
| Week 12  | Continue…… |
| Week 13  | Activity based costing, Uniform Costing, Target Costing, Balanced Score Card. |
| Week 14  | Introduction to Responsibility Accounting. |
| Week 15  | Assignments  |
| Week 16 | Assessment Test  |
| Week 17 | Revision….. |

**Lesson Plan: July-Nov (2024-25) Class: - BBA 5th sem Name of Assistant Professor: Dr. Kritika Subject: - Production Management**

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| **Week** | **Topic** |
| Week 1  | Introduction: product nature and type |
| Week 2  | Production System |
| Week 3  | Decision-making in production function |
| Week 4  | Concept of production mgt |
| Week 5  | Production planning and control |
| Week 6  | Production process |
| Week 7  | Purchasing |
| Week 8 . | Storing and warehousing |
| Week 9  | Continue |
| Week 10  | Inventory mgt and control |
| Week 11  | Continue |
| Week 12  | Inspection and Quality control |
| Week 13  | Tests, Assignments  |
| Week 14  | TQM- Total Quality Mgt |
| Week 15 | Written test and revision |
| Week 16 | Revision and Queries |

**Lesson Plan: July-Nov (2024-25) Class: - M.com (F). 3rd Semester**

**Name: Dr. Kritika Subject: - Marketing Research**

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| **Week**  | **Topic**  |
| Week 1  | Introduction to Marketing Research: Nature, scope and importance;  |
| Week 2  | Marketing research Process.  |
| Week 3  | Formulating the Problem, Research Design: Exploratory, experimental and descriptive research,  |
| Week 4  | Continue…  |
| Week 5  | Sampling design, Sampling and non-sampling errors.  |
| Week 6  | Sources of information; Designing questionnaire;  |
| Week 7  | Methods of data collection, Qualitative Research Techniques: Observation, Survey.  |
| Week 8  | Continue…  |
| Week 9  | Tests, Assignments and Presentations  |
| Week 10  | Continue… |
| Week 11  | Qualitative Research: Meaning, process and methodologies. (Parametric Test)  |
| Week 12  | Continue…..  |
| Week 13  | Scaling techniques;  |
| Week 14  | Non Parametric Test  |
| Week 15  | Continue……  |
| Week 16 | Revision and Queries  |