**DR. B. R. AMBEDKAR GOVT. COLLEGE, KAITHAL**

**Lesson Plan: July-Nov (2024-25) Class: - B.Com 5th Semester**

**Name of Assistant Professor: Dr. Kritika Subject: - Auditing**

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| **Week** | **Topic** |
| Week 1 | Auditing Introduction: meaning, Objectives and advantages of auditing; types of audit |
| **August** |  |
| Week 2 | Internal and external audit, proprietary and efficiency audit. Audit process: audit Programme |
| Week 3 | Audit working papers and evidences; audit of e-commerce transactions |
| Week 4 | Methods of audit work: routine checking and |
| Week 5 | Test checking |
| Week 6 | Internal control and internal checking system |
| Week 7 | Vouching: meaning, objectives and importance of vouching; |
| Week 8 | vouching of cash books, purchase book, sale book, bill receivable book, bill payable book |
| Week 9 | journal proper and debtor creditor ledgers |
| Week 10 . | Verification of assets and liabilities. Audit of limited companies: |
| Week 11 | company auditor – appointment, powers, duties and liabilities |
| Week 12 | Continue, Assignment |
| Week 13 | Directions of Comptroller and Auditor General of India. |
| Week 14 | Audit reports, Various types of audit reports. |
| Week 15 | Investigation: meaning, nature, procedure and objectives, |
| Week 16 | Investigation and due diligence |

**Session: July-Nov (2024-25)** **Class BBA 2nd**

**Teacher Name: - Dr. Kritika Subject:- Management** **Accounting**

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| **Week** | **Topic** |
| Week 1 | Management Accounting: meaning, nature, usefulness, functions, scope, conventions, techniques and limitations. |
| Week 2 | Continue…. |
| Week 3 | Management Accounting v/s Financial Accounting |
| Week 4 | Cost Accounting: meaning, uses of cost accounting; various cost concepts; organization of cost accounting department; |
| Week 5 | Continue |
| Week 6 | Classification of Cost, Cost-Sheet and Costing methods. |
| Week 7 | Budgets and Budgetary Control: meaning, nature, kinds, preparation of various types of budgets, advantages and limitations of budgetary control. |
| Week 8 | Continue…. |
| Week 9 | Marginal Costing: Break- even -analysis and Decision Involving alternate choices. |
| Week 10 | Continue… |
| Week 11 | Standard Costing: Types of variances and their implementation. Management Accounting and Control Techniques |
| Week 12 | Continue…… |
| Week 13 | Activity based costing, Uniform Costing, Target Costing, Balanced Score Card. |
| Week 14 | Introduction to Responsibility Accounting. |
| Week 15 | Assignments |
| Week 16 | Assessment Test |
| Week 17 | Revision….. |

**Lesson Plan: July-Nov (2024-25) Class: - BBA 5th sem Name of Assistant Professor: Dr. Kritika Subject: - Production Management**

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| **Week** | **Topic** |
| Week 1 | Introduction: product nature and type |
| Week 2 | Production System |
| Week 3 | Decision-making in production function |
| Week 4 | Concept of production mgt |
| Week 5 | Production planning and control |
| Week 6 | Production process |
| Week 7 | Purchasing |
| Week 8 . | Storing and warehousing |
| Week 9 | Continue |
| Week 10 | Inventory mgt and control |
| Week 11 | Continue |
| Week 12 | Inspection and Quality control |
| Week 13 | Tests, Assignments |
| Week 14 | TQM- Total Quality Mgt |
| Week 15 | Written test and revision |
| Week 16 | Revision and Queries |

**Lesson Plan: July-Nov (2024-25) Class: - M.com (F). 3rd Semester**

**Name: Dr. Kritika Subject: - Marketing Research**

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| **Week** | **Topic** |
| Week 1 | Introduction to Marketing Research: Nature, scope and importance; |
| Week 2 | Marketing research Process. |
| Week 3 | Formulating the Problem, Research Design: Exploratory, experimental and descriptive research, |
| Week 4 | Continue… |
| Week 5 | Sampling design, Sampling and non-sampling errors. |
| Week 6 | Sources of information; Designing questionnaire; |
| Week 7 | Methods of data collection, Qualitative Research Techniques: Observation, Survey. |
| Week 8 | Continue… |
| Week 9 | Tests, Assignments and Presentations |
| Week 10 | Continue… |
| Week 11 | Qualitative Research: Meaning, process and methodologies. (Parametric Test) |
| Week 12 | Continue….. |
| Week 13 | Scaling techniques; |
| Week 14 | Non Parametric Test |
| Week 15 | Continue…… |
| Week 16 | Revision and Queries |