



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Dr Bhim Rao Ambedkar Govt College, Kaithal
• Name of the Head of the institution	Dr Rozy Gupta
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01746297900
• Mobile no	9992033706
• Registered e-mail	gckaital@gmail.com
• Alternate e-mail	govt_gckaihal@gmail.com
• Address	Dr B. R. Ambedkar Govt. College, Jagdishpura, Kaithal
• City/Town	Kaithal
• State/UT	Haryana
• Pin Code	136027
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)												
• Name of the Affiliating University	Kurukshetra University Kurukshetra												
• Name of the IQAC Coordinator	Sushil Kumar Sharma												
• Phone No.	01746297900												
• Alternate phone No.	9416366477												
• Mobile	7988133873												
• IQAC e-mail address	gckaithal@gmail.com												
• Alternate Email address	shilu_online@rediffmail.com												
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gckaithal.ac.in/images/69/MultipleFiles/File14557.pdf												
4.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	http://gckaithal.ac.in/images/69/MultipleFiles/File14558.pdf												
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C</td> <td>1.84</td> <td>2021</td> <td>01/04/2021</td> <td>31/03/2026</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C	1.84	2021	01/04/2021	31/03/2026
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	C	1.84	2021	01/04/2021	31/03/2026								
6.Date of Establishment of IQAC	01/07/2007												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Augumentation of Labs	Higher Education Department, Haryana Government	2021-22(31-03-2022)	90000
Institutional	Earn while you learn	Higher Education Department, Haryana Government	2021-22(31-03-2022)	77200
Institutional	Empowerment of Girls students	Higher Education Department, Haryana Government	2021-22(31-03-2022)	60000
Institutional	Strengthening of Library	Higher Education Department, Haryana Government	2021-22(31-03-2022)	400000
Institutional	Placement Cell	Higher Education Department, Haryana Government	2021-22(31-03-2022)	34000
Institutional	Science Exhibition	Higher Education Department, Haryana Government	2021-22(31-03-2022)	25000
Institutional	Sports Activities	Higher Education Department, Haryana Government	2021-22(31-03-2022)	40000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Acting as a nodal agency of the Institution for coordinating quality-related activities		
Provide a sound basis for decision-making to improve institutional functioning		
Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks		
Optimization and integration of modern methods of teaching and learning		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;	Feedback received
Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines	Prepared
The credibility of evaluation procedures	Made Transparent

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
College Council	25/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	16/01/2023

15. Multidisciplinary / interdisciplinary

This college is affiliated to Kurukshetra University, Kurukshetra and established by Haryana Government in 2007. So courses are decided by Department of Higher Education, Haryana Government. At present we are having traditional stream of courses such as B.Sc, B.Com, BCA, BTM ,BBA , M.Com, M.Sc etc. It is the decision of either Haryana Government or affiliated university to introduce multidisciplinary/interdisciplinary courses. The college is not having autonomy for the same.

16. Academic bank of credits (ABC):

After implementation of NEP in Govt. Colleges of Haryana, the State Govt. will provide necessary directions for implementation of ABC. As per today scenario the college is having "c" grade in NAAC, so can not able to create its own ABC account. This will be done by

affiliating university.

17.Skill development:

Under the aegis of Department of Higher Education, Haryana Government, the college is imparting skills for overall development of students whether it may be mentally, physically or socially through various cells established in the college such as Cultural, Placement, NSS, Legal Literacy, Sports, Women etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

This college is affiliated to Kurukshetra University, Kurukshetra and established by Haryana Government. At present college is imparting knowledge in Hindi and English language as per curriculum of the course decided by affiliated university.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

We are adopting an student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve objectives and outcomes.. In our college we are focuses on measuring student performance i.e. outcomes at different levels such as Cultural, Sports, Educational and any other specific metrics..

20.Distance education/online education:

This college is affiliated to Kurukshetra University, Kurukshetra and established by Haryana Government in 2007. So courses are decided by Department of Higher Education, Haryana Government..At present college is not having any courses under distance/online mode.

Extended Profile

1.Programme

1.1 385

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1213

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 295

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 370

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 48

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 64

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	385
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1213
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	295
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	370
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	48
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	64
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	625594
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	139
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated with Kurukshetra University, Kurukshetra that has complete control of syllabus, schedule of admissions, schedule of teaching days, schedule of exam and winter and summer vacations. College is supposed to follow the prescribed syllabi, which are prepared by the university as per changing scenario in the education system. The college implements the prescribed course contents, teaching schedule and activities as decided by the university. However the teachers may send their suggestions to the university, regarding syllabus in their respective subjects. Curriculum is the basic requirement of the institution--- teacher and the taught. the teaching staff of the college is very particular and pays special heed towards it. The principal conducts meeting of the teaching staff in the month of June end or July every year before the admission process starts. The teachers are advised to download the curriculum of their respective classes and subjects from the University web site. Teachers are asked to study and understand the syllabus properly, prepare the lesson

plan and complete the syllabus before the university examination. The Lesson Plan is also uploaded to College portal where students can easily download it. The teachers emphasize the ethics and moral values while teaching their topics and make sincere efforts for the holistic development of the students. The college follows the feedback system for the students and the teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As being affiliated college the academic calendar is provided by Kurukshetra University, Kurukshetra which is followed in letter and spirit every year. Since the University's curriculum is divided into 2 different semesters i.e. Odd & Even semesters, academic calendar is prepared for taking care of both the semester as well. The schedule of other college activities such as cultural, sports etc are decided under the guidance of college Principal. The committees are constituted to carry out their specific task every year having 3 to 4 staff members of the college every year. All the activities of the college are planned in advance and are communicated to all the stakeholders through notice and website. As a results all are able to plan and prepare for these activities in time. Once the calendar is finalized, the college tries its best to ensure that it is implemented and executed in better spirit. Reports of all the activities are recorded in their respective Activity Register in the college

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
0	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
1	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

442

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Ethics have a bigger role in life. These make our life viable and sustainable. Students are advised to be courteous and practical in life. They are taught how to be well behaved in their life. Treat others as they themselves want to be treated by others. The curriculum designed by the university has included human values, social ethics and values, environmental studies etc. Different activities relating to gender issues are conducted by the college through Women Cell.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

57

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	http://gckaithal.ac.in/Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

564

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

345

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

This process begins with the merit lists of applicants at the time of admission and subsequently expands and crystallizes at the level of different teaching departmental cells and committees. Faculty remain in constant touch with the students and provide

them special guidance and additional reading materials.

- Career guidance cell in consultation and collaboration with other departments prepare lists of outstanding performers of different subjects and activities and synchronize it with properly identified potential achievers across faculties. To further their holistic development as per their future goals and career, special training sessions and activities are arranged.
- College encourages advanced learners to participate in different academic, extra-curricular and sports competitions.
- Various scholarships and financial help are made available for meritorious students for attending events and competitions outside the college.
- For students and faculty, N-list database and e-books are provided (<https://nlist.inflibnet.ac.in/vactivate.php>).
- Efforts to collaborate with industry are made to augment skill development and career prospects of advanced learners.
- Well equipped computer labs with Wi-Fi facility are kept open up to 4 p.m. for students.

For slow-learners, our faculty provides the links of lectures delivered by college faculty along with the extension lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1213	48

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the learning student-centric, the individual teacher encourages class participation of students through question-answer, class assignments, tests, and discussions on different issues. Group assignment and project work as the part of regular teaching and evaluation process along with other activities like NSS, subject society activities like group discussions, quizzes, debates, declamation, poster presentation, PowerPoint presentation, rangoli and participation in the organization of college functions help students in learning through collaborative efforts. Moreover, the facility of computer and language labs and library encourages students to do self-study and improve themselves Initiation through practical works in labs (Dept. of Computer science, chemistry, physics, Botany, Zoology, commerce and management etc.) and collection of first-hand information through field visits and educational tours are helpful in nurturing critical thinking & creativity in students. Learning through the use of the Internet, PowerPoint presentations, language lab, and smart classroom is part of a college's regular teaching-learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The main theme of the ICT is to provide "Effective learning for all at anytime and anywhere". Information & Communications Technology (ICT) enabled teaching methodologies and advanced technology are being followed by the faculty members in class rooms. The use of multimedia teaching aids like, LCD projectors, internet are usually in use in smart classrooms. Sufficient number of books, Journals and ejournals are available in the library. Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks and webinars are conducted in seminar hall using ICT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

280

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows a fair and transparent internal assessment process and robust mechanism to enhance the quality of higher education and make available various facilities to students to achieve good results in the examination. The continuous internal evaluation (CIE) component includes class tests, tutorials, assignments, .The college internal evaluation process is decentralized in order to make it more transparent and objective..The college has mechanism for transparent and robust internal assessment maintained by sharing answer sheet with students and the grievances of the students about assessment if any are addressed. .

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There are two type of Examinations in the college viz., internal examination organized by the college and external examination (or, university examination) organized by the university..All the discrepancies regarding internal examination if arises are resolved by the concerned evaluator and regarding university examination itis immediately brought to the Controller of Examinations of the affiliating University for necessary solution.;

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

? Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

? The importance of the learning outcomes has been communicated to students e through mentor-mentee meetings

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment of Program Outcomes and Program Specific Outcomes are accomplished with the assistance of the Course Outcomes

through direct and indirect methods. Direct methods include the execution of direct examinations, detecting students' skills or knowledge through observation against the measurable course outcomes.

The University held examination at the end of each semester and on the basis of the exam results declared by the University, the course outcomes are measured. Before the completion of each semester, students have to submit assignments of each course. The assignments are designed in such a manner that students could refer to their textbooks or other reference books in order to provide the correct answer and understand the expected outcome of the given problem.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

213

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gckaitthal.ac.in/FeedBackDetails>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college organized the College level Science Exhibition of Computer Science, Physics, Chemistry, Botany and Zoology streams where students explored working models with their creative ideas which works as knowledge exchange with our college students. the college you tube channel is created which is providing online lectures to enhance the knowledge of students by college faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.youtube.com/@DrBRAmbedkarGovtCollegeKaithal

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
15	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
02	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

-Last year 2 conferences were organized on the topics 'Know Your Constitution' and 'Role of Press in Freedom Movement of India' - Last year NSS volunteers visited Jagdishpura village to aware people about several issues like Stubble Burning, Hygiene & Cleanliness, and How to promote Swasth Bharat Abhivan. - NSS volunteers visited Old Age Home and interacted and spend time with aged people residing there. - Under HAR GHAR TIRANGA campaign, NSS volunteers distributed Tiranga in slum area and motivated them to hoist the National Flag in their homes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

440

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a very good infrastructure which facilitates the students and faculty to carry out their teaching and learning process in an effective way. It is a unique college in this rural area, which has the most modern state of art infrastructure. The infrastructural facilities are as follows:

- A pollution free environment in the campus surrounded by cultivated green fields all around.
- Well-furnished 19 classrooms
- ICT enabled 13 classrooms-cum-labs and 16 well-equipped and furnished laboratories (5 Computer lab., 2 Mass communication lab., 2 physics and 2 chemistry lab., 1 botany and 1 zoology lab, 1 tourism and 1 commerce lab and 1 language lab)and spacious library
- Spacious seating arrangements with the qualitative furniture
- Cleanliness, light and ventilation facilities are maintained in the classrooms and laboratories
- A well-furnished Staff room.
- Well- furnished seminar hall with ICT facilities
- Well-furnished computerized administrative office
- Girl's Common room

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There are good facilities for organizing cultural activities and sports events in the college and students enthusiastically participate in all such activities. Undoubtedly, good facilities for cultural and sport activities exist in the college for providing students an overall growth of mind, body and attitude in wholesome terms. A separate cultural committee and sports committee is formed in the college which maintain the record of all such activities. The multi-purpose hall of the college is utilized as an integral domain of the college. As far as cultural activities are concerned the college has earned a reputation in the region. At the beginning of the session, talent search programme is organized by the college to bring out the hidden talent of the students, through different activities like General song, solo dance, mime, rangoli, mono-acting, tit-bits etc. on the basis of performance of students in a talent hunt programme, teams are prepared to participate in youth festival. The college has one open stage in the sports area for practice and performance and another open stage at center of college for rehearsal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

625594

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library attracts students to read and develop the habit of reading and learning. It increases their thirst for reading and expands knowledge. The college has a good library enriched with wide range of rare books, general books, competitive books etc. The college library has been fully automated by making use of integrated library management software SOUL 2.0 (Software for university libraries). Using this software, various housekeeping activities of library such as data entry, issue and return and renewal of books, member logins etc. are done. The students are given unique barcode ID. The digitalization of library services led to efficient and effective student friendly services of the searching of book, their issuance and overall inventory management.

The college library is situated at the Centre of college building

at first floor with collection of books on wide range of subjects from English literature, pure science and social science, languages etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

149401

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College understands the importance of IT in the education domain and is striving to build an adequate infrastructure for its promotion. The stakeholders' requirement is the driving force behind the inclusion policy of IT equipment. Before the commencement of every academic year, the college adopts a thorough assessment procedure for replacement/up gradation/ addition of existing IT infrastructure. All departments have been equipped with desktop Computers, Laptops, Printers, Broad Band/4G, Connectivity. The institution has total no. of 4 Laptops, 140 Desktop Computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

139

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

625594

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a well-established system in the college for the optimum use of available infrastructure and its regular maintenance. The college has policies and procedures in place for maintenance and utilization of infrastructure and facilities. There is an effective distribution and delegation of work through the comprehensive system of committees to ensure active participation of staff and to achieve overall efficiency in carrying out different tasks. These committees work independently for their allotted work under the overall supervision of the Principal. There is set procedure to purchase any item or get the work done and it involves the assessment of need, the calculation of estimate cost, the approval of administrative sanction, the formation of committee to get quotations from open market, comparing of rates, approval of financial sanction, placement of order to the lowest bidder and final payment after completion of process. There is rich infrastructure of laboratories in the

college i.e 2 labs each in mass communication, Chemistry and physics, 5 Computer labs, 01 lab each for Botany and zoology, tourism, commerce and 01 Language lab along with a spacious library. Every year college receive grant in the name of Augmentation of Laboratory for maintenance and other facilities for students from Department of Higher Education, Haryana. Safety measures and important instructions pertaining to the use of equipment inside the laboratories are displayed. Fire extinguishers are placed outside laboratories for emergency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

531

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

39

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

NIL

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees/clubs are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular and extracurricular activities. All classes have two students designated as class representatives. They are responsible for representing any issues related to academics/non-academics to concerned HoDs/Class teacher. Student Clubs (department level): departments organize the activities.

Students have strong representations in all cultural and sports committees. They help in organization and management of events. In Placement Committees student members are important components in placement activities. Student members are being involved for coordinating the activities during placement drives. Technical Events: student members are part of organizing committees for all the activities at department/institute level. tc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

139

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college is having a registered Alumni association under which various Alumni related activities are organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The prestigious higher education institution, Dr. B.R. Ambedkar Govt. College, Jagdishpura(Kaithal) is governed effectively in tune with the well thought out vision and mission to provide quality education to students. The basic aim of college activities is to develop core competence among students and inculcate in them

a profound orientation for societal welfare. The Vision of the college is to develop nascent youth force into fully capable, visionary, innovative and socially conscious human resource for India by following rigorous quality standards of higher education as its defining core. The faculty, students, administration and supporting staff are working really hard as a cohesive team and their mission is to translate the ennobling vision statement of the college into reality. The college administration is regularly engaged in upgrading and improving college facilities for providing quality education to students. The main contours of the perspective plans of the college are:

- To enhance and upgrade physical infrastructure, labs and ICT facility regularly.
- To increase and diversify co-curricular/extra-curricular activities.
- To strengthen the placement mechanism.
- To increase the number of smart classrooms.
- To add more books and e-resources in the library.
- To enhance the present CCTV coverage in the campus.

File Description	Documents
Paste link for additional information	http://gckaithal.ac.in/Principalbio
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Dr. B.R. Ambedkar Govt. College, Jagdishpura(Kaithal) has flourished under the visionary leadership of successive principals and is on the path of providing quality education to students and creating conditions for their overall development. There is a synergy in the working of the Principal, college administration, faculty, students and non teaching staff.They work under the policy guidelines of the parent DHE,Haryana which is always ready to provide necessary monetary help, expert consultation and other logistic support.An efficient, effective, transparent and consultative work culture has been developed in the institution involving all the stakeholders.

Decentralization and participative management form the core of college activities and are among the best practices of the institution. The Principal ensures a real participation of

teachers in decision making and the senior most teachers along with him/her form the highest decision making body, namely, College Council. There is a detailed distribution and delegation of work through the comprehensive system of committees. These committees work independently for their allotted work under the overall supervision of the Principal. The varied nature of the activities conducted and the passionate involvement of students in them clearly reflect the effective leadership role performed by the Principal and college administration.

File Description	Documents
Paste link for additional information	http://gckaithal.ac.in/images/69/MultipleFiles/File13461.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Strategic Goals

- Structure Teaching-learning methodology
- Effective Leadership and governance through Participative management
- Proactive Internal Quality Assurance Cell
- Student's Overall Development through Participation
- Proper Discipline
- Women/Student/Faculty Grievance
- Augmenting Physical Infrastructure.
- Feedback system

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gckaithal.ac.in/images/69/MultipleFiles/File13460.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being an Government institute affiliated to Kurukshetra University, Kurukshetra having limited scope of flexibility in designing administrative setup of the college. A hierarchical sets up is established from top to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. The Institution has 40+ committees for the effective functioning of the organization. The objectives and functions of the committees are organized as per the guidelines of the head of the institution.

Being an Government institution service rules, policies, recruitment and promotions are made as per directions issued by Department of Higher Education, Haryana Government.

File Description	Documents
Paste link for additional information	http://gckaithal.ac.in/images/69/MultipleFiles/File13461.pdf
Link to Organogram of the institution webpage	http://gckaithal.ac.in/Data?Menu=rSas3impO6s=&SubMenu=V52VqdcwsE8=
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides cordial environment to its workforce and has provision for following welfare measures for teaching and nonteaching staff:

1. College provides emergency Medical services to the staff, as and when required.
2. Casual leave: 10/15/20 days of casual leave is permissible per year for all employees.
3. Earned leave: Ten days of earned leave per year for teaching staff and 10/20/30 days for nonteaching staff is permissible.
4. Study Leave for pursuing higher education is granted to Teachers as per UGC and State Government norms.
5. Academic/Duty leave is granted to teaching and non-teaching staff for conducting examinations, to attend Conference/Seminar/Symposia and other official meetings.
6. College provides advance financial assistance to employees in case of any exigency. Maternity leave is permissible to all the female employees as per state govt. norms
7. CCL are also provided to female staff for better caring of their wards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College is following the DGHE, Haryana norms with regard to Performance Appraisal System for teaching and non-teaching staff. The teaching staff is required to submit a duly filled in SelfPerformance in Appraisal form of Academic Performance Indicators (API), spread over three categories for promotion under CAS scheme of the UGC, and submit it to the IQAC cell to initiate the process of promotion. Category-I is concerned with Teaching, Learning And Evaluation Related Activities, Category-II is concerned with Co-Curricular, Extension, Professional Development Related Activities and Category-III is concerned with Research and Academic Contributions. After thorough evaluation of the records the IQAC cell recommends the promotion cases to the DHE, Haryana, which further recommends the cases to the screening committee, constituted their level to assess and verify the API scores submitted by the college. The screening committee recommends the cases for promotion after finding it fit for promotion. The teaching and the Non-Teaching Staff members are assessed through the Annual Confidential Report (ACR). The Principal is the competent authority to determine the grade of the employee. Staff members with good results are appreciated in the Governing Body Meetings and those with poor results are advised to improve themselves.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has complete transparency as far as financial records are concerned. The audits are conducted by DGHE, Haryana office and Accountant General Office, Haryana on regular basis. The Principal and Bursar of the college keep vigil on the sources of funds, revenue generation through donations by philanthropists, salary management, grants received from the DGHE, Haryana and other funding agencies of the Government and maintenance of account books. The Audit Report including the observations/ remarks/suggestions raised and prepared by the auditors is provided to the college for necessary action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives various grants and budgets directly from DGHE, Haryana every year under different heads. Separate Committees of teachers and /or members of the staff are made

to monitor the utilization of funds. A well laid down procedure is followed for the utilization of funds as per the parameters mentioned in a particular grant/budget as per Haryana Govt. norms. The financial scholarships for students received under various social schemes of the government are directly credited into the bank account of the students. Funds for these internal freeships or scholarships are mobilized through help from the members of the college. The purchase requirements for the academic year are prepared by the college on the recommendation of HODs of different departments and placed before the DGHE, Haryana for approval after due recommendation from the Principal. The College duly submits the duly Audited utilization reports of the grant to the funding agency after its utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To improve the quality of teaching-learning process IQAC of the college has contributed significantly. It has introduced certain new initiatives in the direction of quality assurance. For example it suggested that along with classroom study students should be encouraged to participate in departmental activities to build confidence among themselves. In the second practice IQAC suggested that students should also be involved enthusiastically in various college activities/programs and their attendance should be made mandatory in it so that they can explore themselves. This has definitely improved their learning capacity. Students of the college always take keen interest in programmes when asked to participate. IQAC through its meeting recommended that all staff members should prepare presentations of lectures through ICT Tools available in the college for better results. This practice is being followed by the teachers successfully. Besides the IQAC has taken significantly initiatives for reforms in examination and evaluation.

File Description	Documents
Paste link for additional information	http://gckaithal.ac.in/Data?Menu=rSas3imp06s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Feedback Committeedesign mechnismwith students to take feedback and appropriate steps are taken to enhance the teaching-learning process.. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The mentor-mentee approach is used to deal with student issues individually.

File Description	Documents
Paste link for additional information	http://gckaithal.ac.in/Data?Menu=rSas3imp06s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gckaitthal.ac.in/Feedback
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is a must for society to live a decent life. But in the past, society was unfair to women. They were deprived of their rights. The College has a WomenCell that works actively for the betterment of girl students. It organizes many events and activities related to various issues concerning girl children.

A mehndi competition was organized on 23rd Oct 2021 to teach innovativeness and creativity.

menstrual health and hormonal syndromes are two major factors that increase the risk of other diseases and health problems. Women Cell organized extension lectures on the above topics on 4th Dec 2021. Dr. Kiran Arya from Arya Multispeciality hospital, Kaithal delivered a lecture on the importance of menstrual hygiene and yoga for the regulation of the menstrual cycle. She also emphasized on the importance of personal hygiene and the prevention and cure of hormonal syndromes in Females.

Women Safety and Empowerment are one of the most important issues. The womencell of the college works to create awareness among girl students about their safety. Online extension lectures were delivered by Dr. Madu Deep Singh from Kurukshetra University, Kurukshetra on Women's Empowerment and equal rights on 29th Jan 2021.

A six days beauty and wellness workshop was organized by woman cell. Trainer Ms. Komal trained students in various beauty and wellness techniques.

The online lecture was delivered by Female Advocate Ms Nisha on the occasion of National Woman's Day on 13th Feb 2021.

File Description	Documents
Annual gender sensitization action plan	http://gckaithal.ac.in/images/69/MultipleFiles/File13433.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	woman cell, Anti Sexual Harassment committee, girls common room

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The College is concerned about environmental management and conservation. The college is collecting its solid waste through dustbins and a major proportion of waste is coming from the leaves of the trees, for which a bio compost pit has been created in the college premises to decompose wastes into organic manure. The organic manure is used for potted plants and lawns of the college. The other solid waste includes paper, plastic and non-biodegradable waste, the college provides separate dustbins for the same. Plastic wastes are disposed off to the scrap dealer. The college follows Haryana Govt. norms for disposal of electronic waste - CPU, LCD, Printers, Cartridges and other computer peripherals, etc. UPS batteries are exchanged for a nominal cost (buy back offers) with the vendor of the new batteries.

Hazardous chemicals and radioactive waste management: There is no serious hazardous waste generated in the college campus. All the chemical waste generated in the

science Labs works on the concept of waste minimization and disposed off under strict adherence to environmental safety.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college campus has lush green lawns and a large number of shady trees and plants. Staff and students are directed to the minimum use of vehicles and on sharing basis if possible. The cycle stand/parking is on the gate itself and rarely the heavy vehicles allowed beyond that point to keep the campus eco-friendly. Besides this, the conservation of water and electricity resources is carried out regularly, by monitoring the consumption of both resources. As a part of EVS Practical, the students are motivated to plant trees and to take care of planted trees. The college celebrates Van-Mohatsav every year and carries forestation and plants new saplings. Moreover, NSS students are engaged in tree plantation during camp activities. The college works on a Holistic Education philosophy based on the idea that each person finds and identifies the meaning, and purpose of life through connections to the community, to the natural world, and to humanitarian values such as compassion and peace. It aims to develop students as responsible citizens. Woman cell works on gender issues. The Red Cross committee organizes Blood donation camps and other similar activities. NSS unit plays its roles in various social activities such as Plantation drives, working in old age homes, cleanliness drives, environmental protection, and stubble burning.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We believe in holistic education policy. To sensitize students and employees on constitutional values, rights, duties, and responsibilities various activities are organized. A seminar was organized on 20th Dec 2021 on the topic of knowing your constitution. Dr. Kuldeep, Asstt. Prof. of Ch. Bansi Lal University, Bhiwani delivered a talk on this occasion. Every year college celebrate constitution day on 26th November to create awareness about constitutional values. Every year college celebrates republic day. Flag hosting and speeches on democracy were made by staff and students of the college. The legal Literacy cell of the college organizes various activities on related issues such as RTI, Human Rights, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://gckaithal.ac.in/images/69/MultipleFiles/File13434.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We believe in all-round personality development of students. For this purpose college organizes various events and celebrates various national and international festivals..

Har Ghar Tiranga Abhiyan: On 11th aug, 2021 college celebrated Har Ghar Tiranga Abhiyan. On this occasion Tricolors Flags Were distributed by college.. All the students, and teachers participated in the event.

Independence Day: Independence Day (15th August) is celebrated by the the College every year. Flag Hoisting and activities like singing the patriotic songs, national anthem, Speeches are always part of this occasion.

Hindi Diwas: On Hindi Diwas a National Level Webinar was organized on 14th September. Students and teachers from different parts of the Country participated in the event. Emphasis was laid on the usage of the Hindi Language.

Constitution Day: Constitution Day is celebrated in India on 26 November every year to commemorate the adoption of the Constitution of India. On this day all the students and the staff members of the college took the oath of the constitution.

On the completion of 75 years of independence, the Amrit Mahotsav program of independence was celebrated. On 30th Oct 2021. a seminar was organized on the Role of Youth In Nation Building

Every year college celebrates Republic Day. Flag hosting and speeches on democracy were made by staff and students of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

1 - Title

ICT Literacy - "An alternate to offline teaching due to COVID"

2 - Objectives

- To enhance ICT lamong students
- To encourage faculty

3 - The Context

ICT is pragmatic in education. It can bring a lot of benefits in the educational sector as well as to the community at large.

4 - The Practice

video Live/Recorded, Self-paced learning, Multimedia contents etc. were used

5 - Evidence of Success

The students able to access Youtube Channel, Whatsapp group etc.

6 - Problems Encountered

1. Poor WI-FI signals
2. Data Security and virus

Best Practice -2

1. Title

Holistic approach for overall development of students by emphasizing cocurricular and extra-curricular activates.

2. Objectives

- To improve the overall personality development

•3. The Context

Young minds are influenced significantly due to rapid cultural and social changes in the society.

4. The Practice

- An Annual Sports Meet
- An Annual Cultural fest.
- Commerce Fest
- NSS Camp

5. Evidence of Success

Many students are able to remove their hesitation.. Some of the students got opportunities to enhance their communication skills.. Few students gets feel of entrepreneurs.

6. Problems

- Hectic academic schedules

File Description	Documents
Best practices in the Institutional website	http://gckaithal.ac.in/images/69/MultipleFiles/File14561.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We believe that higher education is the key for the development of economically and socially backward classes of society. The college is having most of the students belonging to weaker/reserved sections of society. The college is having a large number of girls students as well. The college is also situated in a rural area catering to the needs of surrounding villages. The priority of the institution is to provide education at a nominal cost as decided by Haryana Government. To achieve these objectives college is providing Scholarshipsto SC/BC Students. The tuition fee is waived for SC/Girls Students of the college. The girls students are provided free bus passes from their home town to the college. The college is also providing financial assistance to needy students under "Earn while you learn scheme".

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. CURRICULAR ACTIVITIES

- * Plan to dispose off old and obsolete e-waste
- * Create awareness among teachers regarding implementation of NEP 2020 in near future

2. TEACHING, LEARNING & EVALUATION

- * Demarcation of syllabus by teachers, Teaching plan and methods of teaching etc are to be prepared with full academic flexibility
- * Plan to encourage students and teachers for participation in academic exchange programmes within and between Institutions.

utube etc.) for digital education and study materials. Intensive use of ICT in Teaching-learning process is to be promoted. *

3. INFRASTRUCTURE & LEARNING RESOURCES

- * Priority is to be given on extensive use of online library

resources and improvement of library services - continuation of N-LIST (INFLIBNET) membership,

* Plan to improve physical infrastructure and laboratory equipment facilities - class rooms, learning devices, water & power supply, toilet facilities, internet facilities, Sports etc. as and when Govt. Grant is received for the same

4. STUDENT SUPPORT & PROGRESSION

* Plan to encourage NCC and NSS students for more participation in International/National/University/State level events.

* Feedback collection from all stakeholders (students, staff, Alumni, Parents) will be arranged on regular basis and an analysis and action taken report be prepared