

**DR B.R. AMBEDKAR GOVT. COLLEGE, JAGDISHPURA,  
KAITHAL**

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## KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A' Grade, NAAC Accredited)

### ADMISSION CONCESSIONS FOR COLLEGES/INSTITUTES MAINTAINED/ AFFILIATED WITH THE KURUKSHETRA UNIVERSITY FOR UNDER-GRADUATE AND POST-GRADUATE COURSES FOR THE SESSION 2019-20

**I. In addition to the sanctioned seats, additional seats for the following categories will be as under :**

(i) Two additional seats in P.G. courses including Law (3 Yr.) & Integrated courses and 10 seats in Arts, 05 seats in Science and 05 Seats in Commerce in TDC Part-I over and above the sanctioned seats for the outstanding sports persons (except the courses in which admissions are being made by the Haryana State Counseling Board/A.I.E.E.E.) w.e.f. the session 2019-20 as per the following criteria :

#### **1. NORMS, GUIDELINES & CRITERIA TO DECIDE THE MERIT FOR OUTSTANDING SPORTS PERSON FOR 2 ADDITIONAL SEATS IN P.G. COURSES INCLUDING LAW (3 YR.) & INTEGRATED COURSES**

**Norms For Outstanding Sports Person** : Outstanding Sports Person means a person who has atleast represented the University or State in the Inter University or Senior National Level Championship or above. This include (Senior National, Federation Cup, National League, Inter Zonal National, National Games/National University Games during the course of his/her Graduate/Post Graduate studies).

#### **Guidelines for Sports Seats**

Sports Certificate for admission will only be considered, if the candidate produce the Gradation Certificate from the respective Govt. in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state does not issue the Gradation Certificate, the following criteria will be adopted :

- a) In case of International/National participation or Position Holder, a certificate of authenticity will be required from concerned National Federation/State Association.
- b) In case of Inter University Participation or Inter University Position Holder other than Kurukshetra University, a certificate of authenticity from the Head of Sports of the concern University will be required.
- c) The game/event must be in the scheduled list of Association of Indian University Sports Calendar.
- d) The tournament must be organised by recognised Federation/Association duly affiliated with State Olympic Association/Indian Olympic Association and Ministry of Youth Affairs & Sports.
- e) Achievement during the course of Graduate and Post-Graduate studies will be considered for admission in Post-Graduate courses including Law (3 Year).
- f) No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.

#### **Criteria to decide the Merit**

- a) In case of tie in the sports achievement level then the maximum number of achievements at the same level of the minimum eligibility under sports criteria will be taken into account for deciding the merit.
- b) If still there is tie, then the marks obtained in the Entrance Test will be considered for deciding the merit.
- c) If still there is tie, then the marks obtained in the Qualifying Exam. will be considered for deciding the merit.
- d) If still there is tie, then the age will be considered for the merit (Higher in the age will be considered for the merit).

**No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra, CBSE Nationals /Vidya Bharti Nationals /Rural Tournaments / Panchayat Tournaments /Novaodya Nationals and invitation non-recognised tournaments/sports festivals.**



## 2. NORMS, GUIDELINES & CRITERIA TO DECIDE THE MERIT FOR 10 SEATS IN ARTS, 05 SEATS IN SCIENCE AND 05 SEATS IN COMMERCE FOR OUTSTANDING SPORTS PERSONS IN T.D.C. PART-I & TWO (02) SEATS IN INTEGRATED COURSES

**Norms For Outstanding Sports Person :** Outstanding sports person means a person who has atleast participated in School Nationals/Junior National/Youth National/National School Games in [under 19/17 (nineteen/ seventeen) year Age Group] or above in the preceding three years.

### Guidelines for Sports Seats

Sports Certificate for admission will only be considered, if the candidate produce the Gradation Certificate from the respective Govt. in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state does not issue the Gradation Certificate, the following criteria will be adopted :

- In case of International/ National participation or Position Holder, a certificate of authenticity will be required from concerned National Federation/State Association.
- In case of Inter University Participation or Inter University Position Holder other than Kurukshetra University, a certificate of authenticity from the Director Sports/Head of Sports of the concern University will be required.
- The game/event must be in the scheduled list of Association of Indian University Sports Calendar.
- The tournament must be organised by recognised Federation / Association duly affiliated with State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports.
- Achievements of the proceeding three years will be considered for Under-Graduate courses.
- No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.

### Criteria to decide the Merit

- In case of tie in the Sports achievement level then the maximum number of achievements at the same level of the minimum eligibility under sports criteria will be taken into account for deciding the merit.
- If still there is tie, then the marks obtained in the Entrance Test will be considered for deciding the merit.
- If still there is tie, then the marks obtained in the Qualifying Exam. will be considered for deciding the merit.
- If still there is tie, then the age will be considered for the merit (higher in the age will be considered for the merit).

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/Rural Tournaments/Panchayat Tournaments /Novaodya Nationals and invitation non-recognised tournaments /sports festivals.

- One additional seat shall be for NCC candidates who attended the R.D. Parade and Camp in all courses over and above the sanctioned seats.
- One additional seat shall be for NSS merit certificate holders who attended the R.D. Parade and Camp in all the courses over and above the sanctioned seats.
- One additional seat in each course shall be for deserving Parsi Students.

## II. DISTRIBUTION AND RESERVATION OF SEATS

### (A) Distribution of seats

The seats shall be distributed as under :

- All India Category including Haryana : 15%
- Bonafide Residents of Haryana : 85%\*

\*(60% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 40% seats will be filled from among Haryana General Category)



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**(B) Reservation of seats for Bonafide Residents of Haryana**

The seats shall be reserved for the categories as under :

(i)	Scheduled Castes	20%
(ii)	Backward Classes of Haryana (except Socially Advanced Persons/Sections (Creamy Layer)	27% (16 % for Block-A) (11 % for Block-B)
(iii)	Economically Weaker Sections (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A & B) other than category (i) & (ii) above.	10%
(iv)	Differently Abled	03% if the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
(v)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2019, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2020 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

Candidates who have passed their qualifying examination from a University in the State of Haryana will be deemed to be Residents of Haryana and will not be required to submit certificates of bonafide residents of Haryana.

**(C) Guidelines for Reservation :**

1. The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment made by the State Govt. from time to time.
2. If the reserved seat(s) of BC Block-A remain vacant, these will be filled up from BC Block-B and vice-versa. The vacant seats of SC category will not be converted into general seats.
3. Certificate of SC/Backward Class (Block 'A' & 'B')/Economically Weaker Sections (EWSs), if applicable to be submitted by the candidates on the prescribed proforma alongwith the Admission Form. The BC candidates (Block 'A' & 'B') for benefit of reservation shall also have to furnish an Income Certificate of the Competent Authority issued during the current year.
4. All the eligible candidates whether from Haryana or from Reserved Categories may also compete for seats allocated under All India Category. The candidates of reserved categories should be considered first for Haryana General Category seats.
5. If a candidate of Haryana General, SC, BC and EWSs also apply for Differently Abled/ESM/DFP category will be considered first for Haryana General, SC, BC and EWSs category.
6. Dependents of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner.
7. Only candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission. Differently Abled Disability Certificate must be from the Chief Medical Officer of the concerned District.
8. Ex-servicemen and their wards of Haryana are required to submit the certificate from the concerned District Soldier Board.
9. If the number of seats in any particular category is not a round figure 0.5 above will be taken as one and less than 0.5 shall be ignored.
10. Under physically handicapped category atleast one candidate will be admitted, even if, the share is less than 0.5 seat.



11. The seats remaining vacant under various reserved categories other than the SC category shall be converted into General category only if upto the day of display of final list no candidate belonging to reserved categories is available for admission.

12. Admission Criteria for EWSs derived from the Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under :

(a) Income & Assets Certificate Issuing Authority :

(i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

(ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.

(iii) The prescribed format for EWS Income and Asset Certificate shall be provided at Annexure-I.

(b) Criteria of Income & Assets :

(i) Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs.6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation, Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

(ii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- 5 acres of agricultural land and above;
- Residential flat of 1000 sq. ft. and above;
- Residential plot of 100 sq. yards and above in notified municipalities;
- Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
- Total immovable assets owned are valued at Rs. One Crore or more.

(iii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

(iv) The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

Note : For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.

### III. Scholarship/Stipends

The eligible SC/ST, OBC and PwD Students etc. should submit their Scholarship Form for the Academic Year as per guidelines issued from time to time.

### IV. Relaxation of the condition of eligibility :

(i) Unless otherwise specifically provided in the concerned Ordinance, the eligibility condition for Scheduled Castes will be minimum pass marks in the qualifying examinations for admission to a course.

(ii) In case where specific relaxation of 5% marks in the eligibility condition is to be given to SC/ST/Blind/Visually/Differently Abled etc. candidates, the minimum less marks against 55%, 50% and 45% marks shall be calculated as under :-

55 marks-2.75 marks = 52.25 marks ( $5/100 \times 55 = 2.75$ );

50 marks-2.50 marks = 47.50 marks ( $5/100 \times 50 = 2.50$ );

45 marks- 2.25 marks = 42.75 marks ( $5/100 \times 45 = 2.25$ ).

However, this relaxation is not applicable for LL.B. Professional-3 Yr. and B.A. LL.B (Hons.)- 5 Yr.



**V. Weightages for the purpose of merit (subject to proviso below) :**

The weightage of marks for the purpose of merit as mentioned below will be added to the percentage of aggregate and/or percentage of the qualifying Examinations :-

(A)	Candidates who have passed the qualifying examination from Universities in Haryana State.	5 marks
(B)	Recipients of National Talent Award from the NCERT	5 marks
(C)	Candidates who have secured 60% marks/CGPA 6.0 on 10 point scale from First Public Examination to Qualifying Examination.	5 marks
(D)	For B.Com. 1st Semester Students who have passed the 10+2 examination with Commerce.	5 marks
(E)	Candidates who have passed Honours examination in the subject concerned.	5 marks
(F)	N.C.C. Cadets who have passed 'B' Certificate and; N.C.C. Cadets who have passed 'C' or "G-II" Certificate (No weightage will be given for Civil Defence Service). <b>Note : If a NCC Cadet have 'B' &amp; 'C' Certificates maximum weightage of 5 marks will be given.</b> OR Students who have been recommended or commended (i.e. have obtained 1 <sup>st</sup> or 2 <sup>nd</sup> position) at the Inter-Zonal or Inter-University or Inter-State or State Level Youth Festival(s) or competition(s) either individually or as members of a team. OR Holder of Cert. of Merit for N.S.S. awarded by the University. OR Holders of Bharat Scouts & Guides Certificate awarded by the President of India (for admission to Under-graduate courses only). OR For Courses other than M.P.Ed. : <b><u>WEIGHTAGE FOR ADMISSION TO THE TDC PART - I &amp; INTEGRATED COURSES</u></b> Sports person who have atleast won 1 <sup>st</sup> or 2 <sup>nd</sup> or 3 <sup>rd</sup> position in School State/Junior State/Youth State [under 19/17 (nineteen/seventeen) year Age Group] or above in the preceding three years. <b><u>WEIGHTAGE FOR ADMISSION TO THE P.G. COURSES, INCLUDING LAW 3 YEAR</u></b> Sports person who have won 1 <sup>st</sup> or 2 <sup>nd</sup> or 3 <sup>rd</sup> position at the University/Senior State Level tournaments or above during the course of Graduate & Post Graduate Studies. <b><u>Guidelines for Sports Weightage</u></b> Sports Certificate for weightage will only be considered, if the candidate produce the Gradation Certificate from the respective State Govt. Sports Deptt. In case any state does not issue the Gradation Certificate, the following criteria will be adopted : a) In case of International/ National participation or State Position Holder, a certificate of authenticity will be required from concerned National Federation/State Association. b) In case of Inter University Participation or Inter University Position Holder other than Kurukshetra University, a certificate of authenticity from the Director Sports/Head of Sports of the concern University will be required. c) The game/event must be in the scheduled list of Association of Indian University Sports Calendar. d) The tournament must be organised by recognised Federation/Association duly affiliated with State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports. No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/ Rural Tournaments/Panchayat Tournaments /Novaodya Nationals and invitation non-recognised tournaments/ sports festivals.	3 marks 5 marks

**Criteria for award of University N.S.S. Merit Certificate is as under :**

1. NSS Volunteer who has completed 240 hours of regular activities in the period of two years and attended one annual 7 (Seven) days night special Camp.
2. One who has donated blood atleast twice (compulsory for boys) or has made atleast five illiterates literate (for girls only). This shall have to be certified by the Principal alongwith the names and addresses of literates or one who has done an exemplary act of courage or bravery by saving life in situation like drowning, fire, natural calamities or man made calamities and awarded at the National Level.
3. NSS volunteer who has completed First Aid & Home Nursing training and having training course certificate issued by the Red Cross Society, Haryana.

In case of NSS Volunteers from other Universities located outside Haryana, one has to become eligible by way of becoming at par with the conditions as required under Sr. No. 1, 2 and 3 of the above criteria laid down for University Merit Certificate and NSS weightage will not be allowed to the students who have only NSS participation certificate given by the College Principal.

**Note :** For allowing weightages to NSS and Sports, certificate should be got verified from the Officer of the concerned Department.



**(G) Guidelines for Weightages :**

- (1) Total weightages for the purpose of merit under Clause-V shall not exceed 10 marks except for B. Lib. & Inf. Sc. and M.Lib. & Inf. Sc. courses.
- (2) Sports certificate for admission to M.P.Ed. and B.P.Ed. will only be considered if the candidate produces the gradation certificate from the respective Govt. in respect of the games/sports for which the candidate claims sports weightage & eligibility.

In case, any State does not issue the Gradation Certificate, the following criteria will be adopted for accepting the Sports Certificate for admission to M.P.Ed. and B.P.Ed.:

- (i) In case of Distt. Position holder, a certificate of authenticity from the concerned Distt. Association/Federation duly countersigned by the Distt. Sports Officer will be accepted.
  - (ii) In case of State Position holder, National Participation, National Position holder & International level a certificate of authenticity from concerned State Association/Federation duly countersigned by the Director Sports of the State will be accepted.
  - (iii) In case of Inter Collegiate and All India Inter-Varsity position holders the certificate will be verified from the Director of Sports of the concerned.
- (3) Weightage for the purpose of merit under Clause-V (F) will be given only if the candidate has obtained required Certificates/Distinction during the course of the qualifying examination on the basis of which he is seeking admission to the course concerned. For example, if a candidate is seeking admission to M.A. course on the basis of B.A./B.Sc./B.Com. examination he/she will be given weightage, under this clause only if he/she has obtained the required Certificate during B.A., B.Sc., or B.Com. course.
  - (4) Weightage/eligibility for sports/games will only be given to those sports/games which are recognized by the Association of Indian Universities.

**Admission Criteria :** After qualifying the Physical Efficiency Test (PET) admission to M.P.Ed. and B.P.Ed. courses will be made on the basis of merit of qualifying examination plus weightages.

In case any State does not issue the gradation certificate, the following criteria will be adopted for accepting the sports certificate for admission to B.Sc. (Physical Education, Health Education & Sports) and C.P.Ed. :-

- (i) In case of District Position holder, a certificate of authenticity from the concerned District Association/Federation duly countersigned by the District Sports Officer will be accepted.
- (ii) In case of State Position holder, National Participation, National Position or International Position Holder level a certificate of authenticity from concerned State Association/Federation duly countersigned by the Director Sports of the State will be accepted.
- (iii) In case of Inter Collegiate and All India Inter-Varsity position holders the certificate should be verified from the Director of Sports of the concerned State Govt./University.
- (iv) At the time of admission Principal of concerned College will ensure authenticity of the Sports Certificate.

**VI. Procedure for preparing the merit list**

- (i) Unless otherwise specifically prescribed for a course, merit list for admission to Under-graduate and Post-graduate courses shall be prepared strictly on the basis of marks obtained in the qualifying examination plus admissible weightages as per rules.
- (ii) For calculating the percentage of scores of B.A. by parts, the following procedure will be adopted :
  - (a) Average of percentage of marks obtained in Prabhakar, Giani or an equivalent MIL examination, in English and in one or more elective subject (if more than one subject has been cleared, the score in which he has got the highest marks would be taken into account). Prabhakar or Giani will be considered as one elective subject and reduced in respect of maximum marks.

(b) For candidates, who have received their B.A. Degree after doing Shastri or an equivalent oriental titles examination, marks obtained in Shastri Examination will be considered as secured out of two subjects (elective) and calculated on the basis of the maximum number of marks in two elective subjects, after proportionately reducing them as in (a) above.

(iii) For calculating aggregate marks for admission to various courses in the case of candidates who have passed B.A., B.Sc. or B.Com.(Hons.) examination, the marks of the subject counted towards division will be taken into consideration.

**Note :** The weightage admissible under Clause-V shall be added to the percentage of marks obtained in the qualifying examination for the preparation of the final merit list of the candidates.

## II. General

1. There shall be no rounding-off percentage of marks from 0.5% and above to next higher number for determining the eligibility for admission to various courses.
2. In case two or more candidates in the merit list have equal percentage of marks, the candidate senior in age will be considered first.
3. Candidate having compartment/re-appear in B.A./B.Sc./B.Com. etc. shall not be allowed admission in Post-graduate courses.
4. All admission applications should accompany with all requisite documents/ certificates for eligibility weightages, reservation and other concession, failing which such applications for admission will not be considered and finally rejected.
5. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/ Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.

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**SECTION : VII                      DISTRIBUTION & RESERVATION OF SEATS IN VARIOUS COURSES**

In view of the reservation policy Notified by the Govt. of Haryana vide Notification No. 22/10/2013 - IGSIII dated 28/2/2013, which is applicable to the University also, the reservation of seats in various programmes offered in University Teaching Departments / Centres / Institutes are as under:-

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
b) State Quota	85% of the sanctioned take
(b-1) Haryana Open General Category(HOGC)	30% of the State Quota i.e. 25.5% of total intake
(b-2) Reserved Categories of Haryana	70% of the State Quota i.e. 59.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake)
Backward Classes of Haryana (A)(BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B)(BCB)	11% of State Quota (9.35% of total intake)
<b>*Special Backward Classes (SBC)</b>	<b>10% of State Quota (8.5% of total intake)</b>
Economically Backward Person in the General Caste Category (EBP)	10% of State Quota (8.5% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

In the event of quota reserved for Physically Handicapped remain unutilised due to non availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards(1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-serviceman/ Freedom Fighter and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2014, the next Block i.e. (B) Block of Category of Backward Classes will be given seats in the next academic year 2015 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighter shall be maintained and carry forward all fractions till one seat is accumulated through different fractions over the years. As and when the total comes to one a seat will be provided.

**\*As per instructions of the State Govt. Conveyed vide letter dated 27.09.2015, 10% seats reserved for Special Backward Classes were filled up from General Category during session 2015-16 till the matter is finally decided. The reservation policy for the session 2016-17 is still awaited from the State Govt. which shall be applicable as and when the same is notified.**

**GUIDELINES FOR RESERVATION:**

1. **The reservation of seats is as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.**
2. Candidates belonging to SC/ST are required to submit a certificate from the competent authority as per **Appendix-C**. The list of Scheduled Castes notified by the Haryana Government, is available at **Appendix-K**.
3. Candidates belonging to Backward Classes/Special Backward class/Economically Backward Persons are required to submit a certificate from the competent authority as per **Appendix-D-I, Appendix D-II and D-III respectively**. The list of Backward Classes and Special Backward Classes in Haryana notified by the Haryana Government, is available at **Appendix-I**. Circular no. 1170-SW(1)-95 dated 7.6.95 of the Haryana Govt. for excluding Socially Advanced Persons/Sections (Creamy Layer) from Backward Classes may be referred to at **Appendix-J**.
4. The children or Grand Children (Maternal & Paternal) of Freedom Fighters are required to submit a certificate from the competent authority as per **Appendix-E**.
5. Only those candidates who have permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. They will submit a certificate from the competent authority as per **Appendix-H**. Disability Certificate shall, however, be subject to verification by a Medical Board to be constituted by the University. The decision of Medical Board in this regard shall be final.
6. Children or Wards of Military Personnel (including personnel of Para-Military Forces killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex-Servicemen and their wards will be considered for reservation. They will submit a certificate as per **Appendix-F**. The following categories of personnel of Territorial Army are included in the definition of Ex-Servicemen in terms of the State Govt. letter No. 12/18/2006-GS-II dated 8-01-2008:
  - i) Pension holders for continuous embodied service;
  - ii) Persons with disability attributable to military service;
  - iii) Gallantry Award Winners; and
  - iv) Such recruits boarded out/released on medical grounds and granted medical/disability pension.
7. A candidate who applies for a reserved category or for both reserved and general categories will be considered first in general category. In case, he is not selected in general category, he will be considered for reserve category.  
 The Scheduled Castes/Backward Classes candidates who get selected /admitted in Educational/Professional/Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes, Department, Chandigarh).
8. If a candidate belongs to more than one reserved category, he/she shall be required to give his/her preference at the time of filling up the admission form. Preference once given shall not be changed.



- 9 If any seat remains vacant in sub-categories of BC(A) and BC(B), the same will be filled up through the candidates belonging to other category. For example, if any seat in BC(B) category remains vacant, the same will be filled up from BC(A) category and vice-versa.
10. Benefit of reservation will be given to all the reserved categories upto 3<sup>rd</sup> counselling according to the reservation policy given in the Prospectus. In case at the time of 3<sup>rd</sup> counselling the reserved seats of various categories remain vacant and no eligible candidates of the reserved categories are available then these vacant seats may be thrown open to Haryana General Category with the approval of the Vice-Chancellor. In case, the seats in Haryana General Category remain vacant at the end the same will be thrown open to All India Open Category with the permission of the Vice-Chancellor.
- \*11. For providing the benefit of reservation to Special Backward Classes, the criteria shall be the same as is applicable to Backward Classes in the State and other instructions issued by the Government from time to time. The criteria for exclusion of creamy layer for Special Backward classes will be the same as applicable for the reservation in Backward Classes. (See Note on page 62).

The criteria for consideration as Economically Backward Persons in the General Castes category will be as under:-

- i. 'Family' for the purpose of the applicant seeking reservation as 'Economically Backward' is defined as follows:
  - (a) Head of Family and his/her spouse;
  - (b) Dependent children and their spouses;
  - (c) Unmarried dependent brothers and sisters.
- ii. The total annual income of the family of the applicant should not cumulatively exceed Rs.2,50,000/- per annum from all sources including agricultural income.
- iii. In case any person in the family, as described in (i) above, is income-tax/wealth tax payee, benefit of reservation shall not be extended.
- iv. Applicant or family as described in (i) above should not be in Class-I/Class-II services of Government of India or State Government level or equivalent or hold any equivalent post in any statutory board/corporation /University/ society/trust or an equivalent position in any public/private limited company or in any International organization.
- v. Family shall be deemed to be in service as mentioned above when a person in family has superannuated and/or has sought voluntary retirement or has been dismissed/terminated/compulsory retired from such service.
- vi. In case, family as described in (i) above, is engaged in a profession as doctor, lawyer, chartered accountant, income-tax consultant, financial or management consultant, engineer, architect, computer specialist, film/TV artist, play write, author, model, media personnel or holds any elected/appointed office either under the Constitution or in terms of any statute out of which emolument/salary is paid, criteria of income as described in (ii) above shall be applicable.
- vii. Family, as described above, should not be employed in any Military or para-Military services with Union of India in the

rank of Second Lieutenant or above in the Army or any equivalent rank in other forces of para-Military forces.

- viii The person who claims benefit of reservation under other categories shall not be entitled to claim benefit of reservation in this category.